

**Village of Kinderhook**  
**Recreation Commission**  
**Special Meeting - October 20, 2021**  
**Zoom Meeting**

**Present:** Jennifer Blood, Dave Dellehunt, Shannon Eigenbrodt, Mark Plakias - Vice Chair,  
Amber van Moessner - Chair

**Other:** Dorene Weir - Village Trustee Liaison, Mark Browne - Village Trustee

**Absent:** -

Meeting called to order at 7:17 pm.

A. van Moessner welcomed Village Board appointed new Recreation Commission Members - Mark Plakias and Jennifer Blood. Introductions by all followed.

**Minutes:** Motion made to approve the meeting minutes of July 22, 2021.  
Moved: A. van Moessner; Second: S. Eigenbrodt. Motion carried.  
Note: The Recreation Commission did not meet in August and September 2021 due to lack of quorum.

**Correspondence:** Emailed received from Amy Michael - Recreation Commission Member announcing her resignation from the Commission.

Email received from Valerie Spensieri - Recreation Commission Chair announcing her resignation from the Commission.

Their service and contribution to the Recreation Commission was noted.

**Old Business:** **Community Night - Updates**

A. van Moessner recapped Community Night's success and stated approximately 350 people were in attendance.

The following lists of thoughts are for consideration in next year's event planning:

- Hats or shirts to identify who is working the event.
- Possible change in event name from Community Night to Fall Fest or Family Fair.
- Sign placed by the Little League entrance for parking.
- Extend/change time from 5 pm-8 pm to 3 pm-7 pm or 4 pm-8 pm.
- More food! Two food vendors sold out completely. May need 3 or 4 food vendors.

- Invite Media/professional photos.
- Clean rented food machines right after event as opposed to next day when food/oils are harder to remove. Involve Boy Scouts and Girl Scouts in clean up.
- Lighting - dark when event ended at 8 pm, 3 pm-7 pm timeframe suggested. Lights on pavilion would be helpful. Rental of portable lights was another suggestion.
- Increase dance floor space to accommodate more people.
- Rethink vendor and food truck locations. Food vendor lines ended up in the pavilion. D. Weir mentioned new code/protocols for food trucks - 10ft distance between food trucks and should be parked in a location that provides easy access for firetrucks and emergency vehicles should an incident occur.

**Halloween Event - Final Planning**

**Halloween Event Scheduled for Saturday, October 30th from 1:30 pm to 2:45 pm.** (Library to hold a scavenger hunt at noon and KBPA to have the reading of the Legend of Sleepy Hollow at 3 pm.)

D. Dellehunt gave a historical view of past Halloween events as he has served on the Recreation Commission for 20+ years. From parades on Route 9 and Rothermel Park, Village Hall, to a “drive-thru” at Rothermel Park during the pandemic. Costume contests, judges, prizes by age groups, medals, ribbons, cash gifts, games, and candy for the most part were included in these events.

With only two weeks till this year’s Halloween Event, the following will be needed to make the event a success. I have also included the person who indicated they would be responsible for the task:

Responsibility	Task
D. Weir	<ul style="list-style-type: none"><li>• Meet in Village Hall on Oct. 25th @ 6:30 pm to assess supplies/equipment with Dave</li><li>• Pick-up 4 gallons of cider and 4 dozen donuts, donuts cut in half</li><li>• DPW - 4 tables w/2 chairs per table and another 12 chairs for those that may need to sit during event</li><li>• Arrange for 4 Trustees to be judges for the costume contest. (Trustee, M. Browne volunteered to be one of the judges.)</li><li>• KBPA - 2 or 3 pop-up tents needed</li><li>• Distribute Flyers to: Post Office, Library, Bagel Shop, Donut Shop</li></ul>

D. Dellehunt	<ul style="list-style-type: none"> <li>• Bring key and meet in Village Hall on Oct. 25th @ 6:30 pm to assess supplies/equipment with Dorene</li> <li>• Buy and bag candy - 150 bags</li> <li>• Buy prizes if needed</li> <li>• Electrical cords, bull horn</li> <li>• Paper cups &amp; napkins - check stock</li> </ul>
Commission Members Needed	<ul style="list-style-type: none"> <li>• If available, meet in Village Hall on Oct. 25th @ 6:30 pm to assess supplies/equipment, Dave and Dorene will be there.</li> <li>• Pick-up flyers at Village Hall and distribute in neighborhood/businesses, spread the word</li> <li>• Setup - meet in Village Hall @ 10 am event day. Help with setting up in Village Green</li> <li>• Assist with games, food at tables, prizes, candy.</li> <li>• Take some fun photos</li> <li>• Cleanup - help with taking down and putting everything away</li> </ul>
Renee Shur	<ul style="list-style-type: none"> <li>• Sandwich board sign with poster @ Hudson &amp; Broad St</li> </ul>

Motion made to not exceed \$600 in expenses for the Halloween Event.  
Moved: S. Eigenbrodt; Second: A. van Moessner. Motion carried.

In a previous meeting, discussion was had regarding the purchase of a sandwich board sign with interchangeable letters & numbers to be used for advertising the Recreation Commission’s events. It was agreed at tonight’s meeting to make that purchase.

Motion made to purchase a sandwich board sign with interchangeable letters & numbers, cost not to exceed \$300.  
Moved: A. van Moessner; Second: D. Dellehunt. Motion carried.

**New Business:**

**Alternate Member for Recreation Commission**

Village Trustee, Mark Browne spoke to the Commission in regard to having an alternate member available for meetings and to fill in for an absent Commission member when needed. The exact language for the addition to the Village Code is being developed with the assistance of the Village Attorney. This would probably be a two-year term appointment with the recommendation that the alternate member would listen in on meetings and would be called upon with a voting right should a Commission member be absent. D. Dellehunt’s concern is to be able to fill the two open seats on the Commission, each serving a 7 year term, prior to an alternate member’s appointment which would be only a 2 year term. M. Browne

noted the alternate member addition language to the Village Code would have to have a Public Hearing before the Village Board could vote on this addition. The Commission also noted that an auxiliary group could also be formed to include volunteers willing to help out at events, but, not necessarily interested in being a Commission member or an alternate member.

**Library Partnerships**

A. van Moessner discussed the library’s interest in providing funding for our programs and playground equipment in exchange for partnering with them on some events and initiatives. Since the library is a non-profit, they can also fundraise on our behalf, with funds earmarked exclusively for the Rec Commission’s use. These talks are ongoing and we continue to co-promote both our Halloween events. D. Dellehunt noted that we have partnered with the library in year’s past and the results were successful. A. van Moessner hopes to be able to share our 2022 calendar of events with the library and partner with them for some of our events.

**2022 Calendar of Events**

Due to lack of meeting time available for discussion of upcoming 2022 events, A. van Moessner will send an email to Commission members listing 2022 events and their dates. Commission members can then review and add events to the list, prepare to discuss at the next meeting of the Recreation Commission.

The next meeting of the Recreation Commission is scheduled for Monday, November 8, 2021 at 7 pm via Zoom.

Motion made to adjourn at 8:49 pm.

Moved: A. van Moessner; Second: J. Blood. Motion carried.

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Jacqueline Bujanow, Secretary  
Recreation Commission