

**Village of Kinderhook
Recreation Commission
Regular Meeting - June 14, 2021
VIA ZOOM**

Present: Lynn Clark - Vice Chair, Dave Dellehunt, Shannon Eigenbrodt, Shanley Knox, Amy Michael, Amber van Moessner

Other: Dorene Weir - Village Trustee Liaison

Absent: Valerie Spensieri - Chair

Meeting called to order at 7:06 pm.

Minutes: Motion made to approve the meeting minutes of May 10, 2021.
Moved: L. Clark; Second: S. Eigenbrodt. Motion carried.

Correspondence: -

New Business: **Welcome New Commission Member**
L. Clark welcomed new member Shanley Knox to the Recreation Commission.

Old Business: **Summer Program Update**
D. Weir brought the Commission up-to-date with applications received:

- Counselors - 9 applications
- Assistant Director - 1 application
- Director - 0 application

Discussion was had in regard to the following:

- Since there were no applications received for the Director, the Assistant Director may be interested in the Director position.
- Is an Assistant Director needed and/or required or could the Commission members rotate an assist the Director. Without an Assistant Director, there would be no backup to the Director, the summer camp would need to shutdown while the Director is out. A process would need to be established for this situation.
- Screening responsibility, a plan would need to be in place.
- D. Weir spoke with the County Dept of Health (DOH) regarding their requirements for summer camp. With the limited time remaining before the July 12th summer camp start date and County DOH requirements, summer camp this year may not be a viable option. (A number of local

municipalities, Greenport, Livingston, Claverack are also cancelling due to an unsuccessful search for applicants.)

1. D. Weir received the packet from the County DOH on Friday, June 11th. It consists of at least 125 pages of summer camp requirements. D. Weir will scan and email the packet to the Commission members tomorrow, June 15th, and requests the Commission members review the process/requirements and email all members their thoughts by Wednesday evening, June 16th. D. Weir to bring forth the decision to have/not have the summer camp to the Village Board of Trustees at their next meeting.
2. County DOH typically sends the packet out in February. It was noted that the Village Clerk and Commission members that have served on the Recreation Commission were unaware of this packet from the County DOH.
3. Normally, this packet would have been completed and sent back to the County DOH, the County DOH would have contacted the municipality and interviewed the Director by this point in time.
4. According to the County DOH, a permit is also needed to run the summer camp. It was noted the Village Clerk and the Recreation Commission members who have been serving on the Commission for a number of years, one member over 20 years, did not recall a permit being requested. Perhaps the Town of Kinderhook was receiving these documents from the County DOH as opposed to the Village, the County DOH not realizing both entities were conducting summer camps. The Town of Kinderhook also absorbed the Town of Stuyvesant and the Village of Valatie years ago into their summer program.
5. If decided the Village will not run the summer camp, the Town of Kinderhook may still have openings for their program, depending on the cutoff date. L. Clark looked on the Town's website, the Town charges \$30/week, and their in-person registration was May 6th and 17th. L. Clark to email Barbara Berger, Director of their summer program to see if they are still accepting additional participants and their cutoff date. L. Clark to email the Commission with the information she receives.
6. Should a medical person also be required by the County DOH to be employed for the Village's summer camp, it may be necessary to start charging a fee to summer camp participants. L. Clark read an email she received from the County DOH that did contain information regarding a medical person for the summer camp. CPR training, first aid, doctor, nurse, EMT, liaison to, etc., - clarification will be needed to fill position requirement.
7. The County DOH also requires a Camp Safety Plan be provided and approved.

8. D. Weir spoke with the Director of the Chatham program, Mike West, and he offered to assist in helping recruit for the Director and Assistant Director through Columbia Greene Community College and Hudson Valley Community College. S. Eigenbrodt mentioned there may be some grant \$ to pay for these positions.

Without a Director and all other County DOH requirements including a medical person, camp approved safety plan, etc, it is doubtful a summer camp will be able to take place this year. Should the decision be made not to have the summer camp, an announcement needs to go out asap so parents are made aware and can make other arrangements for their children.

It was stated the Commission must start now to plan for summer camp 2022.

In lieu of the summer camp, discussion was had regarding other possibilities to offer the residents:

- Firetrucks in the Park & possibly an Inflatable Water Slide
- Basketball Clinic
- Movie Night in the Park

S. Eigenbrodt had emailed the Commission regarding the possibility of having “Music in the Park” along with a food truck, on a Thursday evening in late July or early August which would give the Commission enough time to secure the band, arrange for a food truck, and advertise. A. Michael offered to reach out to one band she’s familiar with for their availability and cost. A. van Moessner will make contact for the food truck, Nosh. A two hour time frame was established for the band, 6:00 pm - 8:00 pm which would also allow for the food truck to be there early enough for people to eat. July 29th and August 5th were the dates suggested if the band and food truck can be secured. Since the next meeting of the Recreation Commission is scheduled for July 12th, it was suggested a motion be made with a cap dollar amount to secure the band since time is limited for this event to take place in late July or early August.

Motion made to authorize the spending of up to \$1,000 for a band for “Music in the Park”.

Motion: S. Eigenbrodt; Second: L. Clark. Motion carried.

Playground Update

A. van Moessner updated the Commission on the playground which is currently on hold awaiting the official number for the square footage of the playground to cost out poured rubber and also working with Renee Shur on a grant to cover that cost. Information is expected for the July meeting. D. Weir mentioned the grant application process involves a number of steps; application is received, reviewed, awarded, and announced. Both State and Foundation grants are being looked at, some for specific use/needs.

Community Night

- A. Michael spoke with DJ Jack and he is available for Community Night, September 11th from 5:00 pm - 8:00 pm for \$300.
- A. van Moessner has reserved Nosh Food Truck. A. Michael will try to secure one more in order to have two food trucks for this event.
- A. van Moessner to price out inflatables - mini golf course and an obstacle course
- Waiting on V. Spensieri's updates on ice cream, photo booth, and petting zoo
- D. Dellehunt will arrange games, prizes, glow necklaces
- Popcorn and cotton candy machines have been arranged with Marios
- State Police, ID Kits for Kids, Canine Unit - L. Clark to arrange for the Canine Unit. D. Weir to talk with Nicole Heeder regarding the State Police and ID Kits for Kids.
- The possibility of a kids helmet safety check was also discussed

Mission Statement

D. Weir read the Recreation Commission's Mission Statement for all members to be aware of the statement which is located on the Village website.

The next meeting of the Recreation Commission is scheduled for Monday, July 12, 2021 at 7:00 pm, via Zoom.

Motion made to adjourn at 8:35 pm.

Moved: L. Clark; Second: D. Dellehunt. Motion carried.

Jacqueline Bujanow, Secretary
Recreation Commission