

**Village of Kinderhook**  
**Recreation Commission**  
**Regular Meeting - February 8, 2021**  
**VIA ZOOM**

**Present:** Lynn Clark, Dave Dellehunt, Shannon Eigenbrodt, Amy Michael,  
Valerie Spensieri - Chair

**Other:** Dorene Weir - Village Trustee Liaison, Amber van Moessner

**Absent:** Alicia Cowan

Meeting called to order at 7:02 pm.

**Minutes:** Motion made to approve the meeting minutes of October 12, 2020.  
Moved: V. Spensieri; Second: L. Clark. Motion carried.

**Correspondence:** -

**New Business:** **Budget/Playground Equipment**

Village Clerk, Nicole Heeder, was invited to discuss the budget and funds for playground equipment use. N. Heeder provided the following information:

Current Budget Year - June 1, 2020 - May 31, 2021

- Current year's budget was reduced as a result of not running the summer program due to COVID.

Funds Remaining:

- Personnel: \$5,600
  - Equipment Repair: \$500
  - Equipment: \$7,000
  - Contractual: \$2,000
  - Events: \$2,613.71 (less funds needed for Easter Event, est. \$350)
  - Savings: \$7,700 (to be used for permanent improvements to the Park)
- The above funds could be used to purchase equipment during this fiscal year if equipment is ordered, invoiced, purchased, and received by fiscal year end, May 31, 2021.
- Funds not used in this fiscal year will be moved to fund balance.
- Discussion was had regarding combining this fiscal year with next fiscal year's dollars if more funds were needed to purchase equipment.

- It was suggested that a special meeting may be needed in order to decide how the funds should be used and the equipment to purchase in order to meet the May 31, 2021 deadline.
- Playground equipment catalogs are available in the Village Office, as well as the links provided in the meeting documents sent to the Commission members via email.
- The Commission will need to decide on what equipment to purchase, where the equipment will be placed, if existing equipment will need to be removed, and age group that will be best served with new equipment.
- Fiscal Year Budget 2021-22 is due to N. Heeder by March 20, 2021. N. Heeder discussed with V. Spensieri, Chair, funds needed for each area and she will be sending 2019-20 & 2020-21 budgets to the Chair for her review when preparing the 2021-22 budget.

#### **Use of Village Property**

Although Rothermel Park is presently closed, Village Trustee Liaison, Dorene Weir, stated that once the positivity rate for COVID is down below 4%, Village activities can resume, per the Mayor. Based on Columbia County Health Department, decisions will be made at that time and plans may need to be changed based on their directives.

#### **Easter Egg Hunt**

Discussion was had regarding how to hold the Easter Egg Hunt, possibly by age group and socially distanced. A craft project was also mentioned. D. Dellehunt suggested having a drive-thru, similar to the Halloween event, it would then be a controlled event. Plastic eggs filled with candy could be handed out and possibly have the Easter Bunny at the end of the drive-thru. Rather than filling the eggs as a group, each Commission member could fill a set number of eggs and then bring them to the event. D. Dellehunt to check on the availability of the Easter Bunny. Final details to be tabled for next month's meeting, March 8, 2021.

#### **Spring/Summer Village Bulletin Deadline**

S. Eigenbrodt will prepare the Recreation Commission's piece and include the tentative plans for the Easter event and the information including application due dates for the Summer Program. (Director applications by May 3rd with interviews May 10th and Asst. Director/Counselors May 7th with interviews June 14th.) Summer Program to run July 12th - August 20th.

Discussion was had regarding COVID waiver/protocol for the Summer Program and the need to develop a plan/procedure, approved by the Village Attorney, and in place prior the July 12th Summer Program start date.

#### **Old Business:**

##### **Halloween Event**

D. Dellehunt reported on the success of the Halloween drive-thru, at least 100 vehicles participated with multiple kids in each vehicle. Halloween blow-ups,

donated by D. Dellehunt to the Village, are in the Village Hall along with all the lights. A great turnout, approximately 240+ bags of candy distributed. There was one complaint about the proximity of the drive-thru decorations to the cemetery and it was requested that nothing be placed in the ground near the cemetery area. D. Dellehunt to look at an alternative drive-thru area, still within the Park.

**Signage**

D. Weir spoke with Dave Booth, Village DPW, regarding the sign just outside the Village Office. The posts which are rotted out will be replaced in the Spring, once the weather permits.

**Summer Program Guidelines - Review & Finalize**

Changes suggested and noted. (Changes will be made in “red” for March meeting to approve/finalize.)

Protocols - procedures will need to be developed and will be discussed at the April meeting.

**Executive Session** - Motion to enter Executive Session at 8:00 pm.

Moved: D. Dellehunt; Second: V. Spensieri. Motion carried.

Exited Executive Session at 8:18 pm.

Next meeting of the Recreation Commission is scheduled for Monday, March 8, 2021 at 7:00 pm, via Zoom.

Motion made to adjourn at 8:20 pm.

Moved: D. Dellehunt; Second: V. Spensieri. Motion carried.

\_\_\_\_\_  
Jacqueline Bujanow, Secretary  
Recreation Commission