

Minutes  
 Regular Monthly meeting of the Village Board of Trustees  
 Wednesday, June 14, 2017

Present: Mayor James Dunham

Trustees: Richard Phillips  
 Dale Leiser  
 Robert Baumeister  
 David Flaherty

Also attending: Glenn Smith; David Booth; Larry Eisen; Nick Eisen; Renee Shur; Bill Mancini; Bernadette Powis; Emelia Teasdale, The Columbia Paper.

Mayor Dunham opened the meeting at 7:32 pm.

**TAXPAYER TIME #1**

No one wishing to speak.

**MINUTES**

A motion made by Trustee Phillips approving the minutes of May 10, 2017 Regular monthly meeting; seconded by Trustee Flaherty. All voted "aye".

**BUDGET AMENDMENTS**

A motion made by Trustee Baumeister approving the following budget amendments for the 2016-2017 Budget presented by the Village Treasurer; seconded by Trustee Flaherty. All voted "aye".

*General Fund*

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
A.1110.1 Justice Personal Service	A.1110.4 Justice Contractual	\$ 140.00
A.1110.1 Justice Personal Service	A.1325.1 Clerk Treasurer Personal Services	\$ 693.28
A.1450.4 Elections Contractual	A.1420.4 Law	\$ 427.10
A.3620.4 Safety Inspection Contractual	A.1620.4 Buildings Contractual	\$ 1,129.02
A.5110.4 Street Maintenance Contractual	A.1630.4 Village Clock	\$ 967.73
A.1460.4 Records Managements	A.1680.4 Central Data Processing Contractual	\$ 189.99
A.1440.4 Engineer Contractual	-----	---
A.8020.4 Planning Contractual	A.1989.4 Consultant	\$ 9,950.00
A.1920.4 Municipal Dues	A.4020.4 Registrar of Vital Statics	\$ 160.00
A.5110.4 Street Maintenance Contractual	A.5132.4 Central Garage Contractual	\$ 1,085.00
A.5142.1 Snow Removal Personal Service	A.7140.1 Recreation Personal Service	\$ 589.70
A.7140.410 Recreation Commission	-----	---
A.7310.4 Youth Programs	-----	---
A.7620.4 Adult Recreation Commission	-----	---
Recreation Saving Account	A.7140.4 Recreation Contractual	\$ 7,243.63
A.8010.1 Zoning Personal Service	A.7520.1 Historic Commission Personal Service	\$ 39.37
A.8161.4 Leaf Pickup Contractual	A.8160.4 Refuse Garbage Contractual	\$ 220.12
A.5142.1 Snow Removal Personal Service	A.8170.1 Street Cleaning Personal Services	\$ 133.38
A.5142.1 Snow Removal Personal Service	A.8540.1 Drainage Personal Service	\$ 170.50
A.5142.1 Snow Removal Personal Service	A.8560.1 Shade Trees Personal Service	\$ 76.32

**Water Fund**

<u>FROM</u>		<u>TO</u>	<u>AMOUNT</u>
F.8310.4 Warder Administration Contractual	\$3,000.00	-----	---
F8320.4 Source & Pumping	\$2,735.89	F.8340.2 Transportation & Distribution Equipment	\$ 5,735.89
F.8340.410 Engineering		F.8340.4 Transportation & Distribution Contractual	\$ 8,839.03

**ABSTRACT**

A motion made by Mayor Dunham approving the year end May 31<sup>st</sup> abstract in the amount of \$55,736.72; seconded by Trustee Phillips. All voted “aye”.

A motion made by Trustee Leiser approving June 14, 2017 abstract in the amount of \$24,227.72; seconded by Trustee Baumeister; All voted “aye”.

Diesel tank village DPW garage-Trustee Leiser informed the Village Board the diesel tank for the DPW garage was delivered today by Main-Care Energy. Main-Care Energy is on State contract and they will not charge the village for the tank. The village will save money per gallon by purchasing on state contract and not paying Columbia County the additional .10 cents per gallon they charge the village for billing. The village will also save time not having to drive to the County’s outpost on Rt. 9H. Trustee Phillips inquired if the Fire Department will be able fill at the DPW garage and if there was a light at the site and a lock on the tank? Trustee Leiser stated there will be a lock and the Fire Department can fill the fire truck at the DPW garage.

A motion made by Trustee Phillips to have a 300 gallon diesel tank at no cost to the village from Main-Care to be placed at the DPW garage; seconded by Trustee Flaherty. All voted “aye”.

Trustee Phillips stated the Fire Department allowed the village DPW to use their pavilion behind the Firehouse for storage of equipment until the new garage was built. The DPW has not removed all their equipment. Trustee Phillips requested the DPW remove all their equipment by June 16, 2017.

A sign will be installed at the driveway to the Village DPW Garage for vendors, delivery trucks etc...

**TREASURER’S REPORT**

Trustee Phillips made a motion approving the year end (May 31, 2017) Treasurer’s report and June 14, 2017 Treasurer’s Report; seconded by Trustee Leiser. All voted “aye”.

**FIRE DEPARTMENT**

Larry Eisen reported 7 calls, 1 drill and 2 details for the month of May. The monthly fire incident report was received with the Officer’s meeting minutes.

Equipment-The air tank fill station was delivered. Ravena Welding will need to be called to pick up their air tank bottles.

Equipment Grant – The Village Fire Department applied for a \$2,500 equipment grant with Senator Steve Mc McLaughlin’s office. Four thermal imaging cameras were purchased for the firefighters to use during an interior fire.

Columbia County will be at the Fire house replacing all fire fighters’ pagers on June 30, 2017 at 9 am at the Fire

**DPW**

Dave reported the monthly DPW work consisted of watering the flowers, tree trimming, sewer maintenance, black top patching and replacing the bathroom sink and ceiling tiles in the state trooper's bathroom and installing the basketball hoops at the playground.

Cleaning of the Water Tower- Aqua Store cleaned and inspected the water tower on June 7, 2017. The water tower needed to be drained to have Aqua Store conduct a dry inspection. Dave reported he had three pumps going with a flow of 350 gallons a minute but it was not enough for the high demand of water needed from approximately from 6:00 am – 7:15 am as residents prepared for their work day. He said the mains and lines never went dry. He did need to crack open a hydrant for air removal.

The tower should have a wet inspection every 3-5 years and a dry inspection every 7 years. Dave stated the inspection should not start until after the high water demand in the morning. We are at the mercy of the company doing the inspection but the residents need water.

Water Reserve Account-

Resolution by: Trustee Robert Baumeister;

Seconded by: Trustee David Flaherty.

WHEREAS, the Village of Kinderhook Board of Trustees desires to establish a capital reserve fund for repairs or maintenance to the Village of Kinderhook water supply system, said account to be used for water system infrastructure; such as the water tower, pumps, pump house, wells, water transmissions lines or other related water supply related infrastructure; and

NOW, THEREFORE, BE IT RESOLVED that pursuant to section 6-c of the General Municipal law, as amended, there is hereby established a capital reserve fund to be known as the “Water Supply System Repair and Maintenance Fund” (hereinafter “Reserve Fund”); and

BE IT FURTHER RESOLVED, that the chief fiscal officer is hereby directed to deposit and secure the moneys of this Reserve Fund in the manner provided by section 10 of the General Municipal Law. The chief fiscal officer may invest moneys in the Reserve Fund in the manner provided by section 11 of the General Municipal Law, and consistent with the investment policy and/or practices of the Village of Kinderhook. Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Reserve Fund. The chief fiscal officer shall account for the Reserve Fund in a manner, which maintains the separate identity of the cash and investments of the Reserve Fund.

BE IT FURTHER RESOLVED, except as otherwise provided by section 6-c of the General Municipal Law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and without such additional actions or proceedings as may be required by section 6-c of the General Municipal Law, including a permissive referendum if required by subdivision 4 of section 6-c.

Upon question of the foregoing Resolution, the following Board members voted "Aye" in favor of the Resolution:

- Mayor James Dunham;
- Trustee Richard Phillips;
- Trustee Dale Leiser;
- Trustee Robert Baumeister; and
- Trustee David Flaherty.

The following Board members voted "No" in opposition thereto:

\_\_\_\_\_ ; and  
\_\_\_\_\_.

The Resolution having been approved by a majority of the Village Board, the same was declared duly adopted by the Mayor of the Village of Kinderhook.

**CODE ENFORCEMENT OFFICER**

The CEO/ZEO's monthly report was received with \$975.00 fees collected.

Wells Fargo addressed the violation issues that he cited at 21 Gaffney Lane.

Building Permit Fee Increase – Glenn Smith proposed a 12% increase to the village board for building permit fees. He stated that the increase will be more in line with other municipalities and to cover the costs of his department. A motion made by Trustee Baumeister approving the permit fee increase; seconded by Trustee Flaherty. All voted "aye".

Vegetation on Sidewalks-The village office will send an email blast out to the residents addressing vegetation over growing the sidewalks and hindering site distance for cars at intersections.

**TREES**

Mayor Dunham requested quotes for tree removal from Underdunk (\$2,700), Newton Hook (\$3,000) and Tapler.

Tapler did not submit a quoted. A motion made by Trustee Phillips to hire Underdunk for the removal of village trees; seconded by Trustee Flaherety. All voted “aye”.

### **TRAFFIC CALMING STUDY**

The committee will meet to discuss the final recommendations from WSP and present to the Village Board.

The State Police and Sheriff’s office will conduct speed checks several times a month to encourage residents to keep within the speed limits. A variable speed sign was budgeted in this fiscal year.

Mayor Dunham sent a letter to DOT requesting the reduction of speed from the Firehouse past the The School.

### **CLIMATE SMART COMMUNITIES TASKS FORCE**

Mayor Dunham appointed Michael Robbins to the Climate Smart Committee.

The benchmarking Resolution was accepted by NYSEDA. Megan Kirby, the newly hired intern will work on the data entry for the benchmarking policy.

Food Waste Recycling-The committee is working with Pat Grattan and Jolene Pendergast from Columbia County Solid Waste Management on a pilot program for food waste recycling. Mr. Grattan knows of two firms with permits to accept food waste.

### **RESOLUTION ESTABLISHING STANDARD WORK DAY REPORTING OF ELECTED AND APPOINTED OFFICIALS**

Trustee Phillips made the following Resolution; seconded by Trustee Baumeister. All voted “aye”.

BE IT RESOLVED, that the Village of Kinderhook / 40484 (Location Code) hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on their record of activities:

Justice 6hrs standard Work Day  
Trustee 6hrs Standard Work Day

### **INSURANCE**

DPW Cost for Fire-After the installation of the fire alarm is completed the bill can be submitted for reimbursement from the insurance company. The program dialer that calls 911 in case of a fire is not calling out to 911. The address listed is 39 A and the dialer will not accept the letter A. Fire chief, Larry Eisen stated 911 have the DPW Garage listed as 43 Chatham Street. The clerk will contact Simplex with the corrected addressed to be programed into the dialer.

### **ZONING BOARD**

Minutes of April 24, 2017 were received.

### **PLANNING BOARD**

Minutes of the April 6, 2017 were received.

Solar Panel Regulations- Mayor Dunham would like all boards including the new Climate Smart Committee to give one last review before adoption.

Sandwich Board Sign Regulations- The board would like to add sandwich board sign to the site plan review. Regulations of the size, style and appearance of the sign can be viewed as part of the site plan approval process.

POD Regulations – are being reviewed.

### **HISTORIC PRESERVATION COMMISSION**

Minutes of March 17, 2017 were received.

### **ECONOMIC DEVELOPMENT DIRECTOR**

The EDC Director's monthly report was received.

Lighting Study-Renee received a preliminary lighting plan from Sage Engineering for the lighting of the Village Parking Lot.

Designating Kinderhook Creek-Renee wrote a letter to reiterate Kinderhook's interest in the designation of Kinderhook Creek as NYS Inland Waterway.

6 History Walks- Ann Birckmayer is working on a series of History Walks in the village for the summer. This can be a watch and listen in real time viewing.

Butterfly Garden-Thirteen volunteers assisted in the planting of the butterfly garden. The enthusiasm and ideas are abundant for future projects.

### **KINDERHOOK AFRICAN –AMERICAN CEMETERY**

A motion made by Trustee Flaherty to accept donations for the documentary of the cemetery produced by Barbara Reina; seconded by Trustee Phillips. All voted "aye".

### **CORRESPONDENCE**

David Smith would like to create a committee "Friends of Martin Van Buren Hall" to assist in generating funds to be donated to the village for the purchase of chairs as a permanent improvement the village hall events. A motion made by Trustee Flaherty to accept donations for the purchase of chairs for Martin Van Buren Hall; seconded by Trustee Leiser. All voted "aye".

### **VILLAGE HALL**

Roof Repair Project-Mayor Dunham and Trustee Flaherty met with Marilyn Kaplan to discuss the restoration of the cupola. Marilyn contract fee is proposed at 14% of the construction cost. The advertising for bids would be done in July for bids to be opened at the village board's August meeting. The work would need to complete no later than the beginning of October.

A motion made by Trustee Baumeister to hire Marilyn Kaplan for the restoration of the cupola; seconded by Trustee Flaherty. All voted:

Mayor Dunham "aye"

Trustee Richard Phillips "aye"

Trustee Baumeister "aye"

Trustee David Flaherty "aye"

Trustee Dale Leiser "nay"

### **EMPIRE STATE TRAIL**

Mayor Dunham attended a meeting with Hudson Valley Greenway Council. A state trail is being proposed using the National Grid Right away. The Empire State Trail will start from NY City to Albany,

Albany to Buffalo using the National Grid Right away. This is consistent with the plans the Kinderhook Trail Committee has been working on. The section from Rennsselear to Hudson will be called the Albany Hudson Electric Rail Trail. Preliminary meetings will start in mid-July.

### **SIDEWALK CHURCH STREET**

The sidewalk in front of Kinderhook Reformed Church is scheduled to be replaced in August after bible school. Mayor Dunham will request the village attorney to draft a local law establishing an additional handicapped spot.

### **PEDDLER'S PERMIT**

A motion made by Trustee Flaherty approving the peddler's permit from Vivan Solar Residential; seconded by Trustee Leiser. All voted "aye".

### **APPLICATIONS**

A motion made by Trustee Baumeister approving the following applications. The board does not have the authority to grant the VFW to sell poppies in the streets of Rt. 9. ; seconded by Trustee Flaherty. All voted "aye".

- a. St. Paul's is requesting to sell dinner tickets for Strawberry Festival; Village Square; 9-11 am on 5/27,6/3, & 6/10
- b. Renee Shur is requesting to place a sign in the Village Square from 5/15/17-6/3/17 Ohashi workshop
- c. David Smith is requesting Van Buren Hall on Sept. 16, 2017 8:30 am-4:45 pm & Sept. 17 noon- 5pm
- d. Friends of Kinderhook Memorial Library is requesting a sign; 6/15-6/18; Village Square
- e. Nicole Horner-Landry is requesting the playground pavilion , tennis court and baseball diamond on July 30; 1-8 pm
- f. VFW-Requesting to sell poppies
- g. KBPA is requesting to add Pippy's Hot dog Truck and use of the Band stand on July 4, 2017
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### **RECREATION COMMISSION**

Basketball Court- Hunzinger completed the repaving and stripping of the basketball court. Trustee Baumeister made a motion to purchase new basketball hoops as a permanent improvement to the playground from the Recreation savings account; seconded by Trustee Phillips. All voted "aye".

Interviews for the Village Summer Recreation Program were held.

### **KBPA**

Nineteen vendors were at the annual Kinder Crafter Fair. The Fair and Fyfe & Drumm Parade was well attended.

**GHENT BAND**

The Ghent Band will play Friday Nights in August this year. They are not guaranteeing they will next year. They have requested the village consider a different night.

**TAXPAYER TIME**

The Firemen are requesting a sign on either side of Rt. 9 noting there is a fire house. Mayor Dunham will contact DOT in regards to their request.

Trustee Baumeister made a motion to adjourn at 9:17 pm; seconded by Trustee Flaherty. All voted "aye".

Respectfully submitted,

Nicole H. Heeder  
Village Clerk