

Minutes

Wednesday, September 10, 2014

Regular Monthly Meeting of the Village Board of Trustees

Present: Mayor Carol Weaver

Trustees: Richard Phillips  
Dale Leiser  
Robert Puckett  
Brian Murphy

Also Attending: Matt Cohn; Dennis Kinnicutt; Jim Dunham; Renee Shur; Glenn Smith; Dave Booth; Emelia Teasdale, Columbia paper.

**MINUTES**

Trustee Phillips made a motion to approve the minutes of August 13, 2014 Regular monthly meeting and Special Meeting Roof repair Project on August 18, 2014; seconded by Mayor Carol Weaver. All voted "aye".

**BUDGET AMENDMENTS**

Mayor Carol Weaver made a motion approving the following budget amendments presented by the village treasurer; seconded by Trustee Leiser. All voted "aye".

General Fund

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
A.1680.4 Central Data Processing	A.1670.4 Central Printing and Mailing	\$7.51
A.7140.1 Recreational Personal Services	A.7310.1 Youth Programs Personal Services	\$330.20
A.1990.4 Contingent	A.9040.8 Workers Compensation	\$1,444.31

Water Fund

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
F.8320.4 Source & Pumping Contractual	F.8340.4 Transportation and Distribution	\$466.22

**ABSTRACT**

Trustee Leiser made a motion approving the monthly abstract in the amount of \$39,479.13; seconded by Mayor Weaver. All voted "aye".

**TREASURER'S REPORT**

Trustee Phillips made a motion approving the monthly Treasurer's Report; seconded by Trustee Leiser. All voted "aye."

**FIRE DEPARTMENT**

Matt Cohn reported 2 calls, 1 Drill and 1 Detail. The monthly minutes of the officer's meeting were received. The fire call report was not received.

The Fire Police Captain position was abolished effective September 5, 2014. The fire police will now report to the Fire Captain.

Truck 35-2 will respond to all calls into the Stuyvesant Falls fire district until further notice due to the bridge weight limit.

Generator-The village will be using the generator at the fire house for the sewer pump station. The village DPW will take over all maintenance of the generator. The generator was serviced in July and it was decided that maintenance should be done more frequently. Currently it is done only once a year and it is thought it should be done quarterly.

## **D P W**

Water Department-Superintendent, David Booth, informed the village board of a water leak on the south side of Hudson Street in the area of Jarvis Lane. The water has been leaking for possibly a year and a half. New York Rural Water and C & E Rothermel have not been able to find the leak until recently. The leak will be fixed until then Dave has placed a blinking barrier around the area.

The DPW is working on preparing the equipment for winter and getting ready for leaf season. Saxton Signs will be painting the flagpole next week.

Sidewalk 4&6 Eichybush Rd-Mayor Weaver made a motion to allow Trustee Leiser to select the lowest bidder for the installation of the sidewalk on Eichybush Road; seconded by Trustee Puckett. All voted "aye".

Mayor Weaver requested the DPW place 2 tables and 10 chairs by the bank chimney for Oktoberfest on October 11, 2014.

## **CODE ENFORCEMENT OFFICER**

The CEO/ZEO monthly report was received with 14 permits issued and \$999 of permit fees collected. Glenn has sent six violation letters out concerning political signs. He requested the village attorney to conduct an ownership search on 3 Church Street he will keep the village board informed on the status.

## **ZONING BOARD**

Zoning pamphlet fee increase-The village requested general code to print updated pamphlets of the zoning code as the code has recently been updated by local law. The cost of the printing of the pamphlet has increased from \$15 to \$17. Mayor Weaver made a motion to increase the fee for the purchase of the zoning pamphlet to \$17 to cover the cost of the pamphlet; seconded by Trustee Puckett. All voted "aye".

The zoning board canceled their public hearing for the interpretation of the CEO's determination on the banners at The School - size and are they allowed in a residential district. Mr. Peckner did not submit the documentation requested for the public hearing.

## **PLANNING BOARD**

No meeting held.

## **HISTORIC PRESERVATION COMMISSION**

At this time, the HPC will not be proceeding with adoption of the guidelines for the installation of solar panels in the HPC district.

## **CORRESPONDENCE**

NYSDOT letter-the village received a letter from New York State Department of Transportation dated August 15, 2014 concerning the request of an additional sidewalk along Rt. 9 from the southern leg of the village from Gaffney Lane to the Village line. The letter noted that New

York State Department of transportation agrees there is a need to extend the village's sidewalk but the departments program is currently restricted to preserving their existing transportation system. They also noted that the village has the opportunity to install the sidewalk themselves under a highway work permit. Mayor Weaver noted funds were not budgeted this project in this fiscal year.

Jennifer Ose-McDonald is requesting a pedestrian crosswalk on Rt. 9 across from the firehouse. Mayor Weaver forwarded her letter to New York State DOT requesting the pedestrian crossing.

## **VILLAGE HALL**

State Troopers- Trustee Puckett noted he did not receive the rug selection from the troopers to place the order for installation. The village clerk will forward Trustee Puckett the trooper's selection.

Village siren -Trustee Puckett placed several phone calls to Sheriff electric to complete the fire siren phase changeover. He has not returned his calls.

AC unit -J & R Plumbing was scheduled to install the new panel for the A/C unit. The part is in but after repeated phone calls, they have not returned calls as to when they will install it. The village clerk will call again.

Resolution to apply for funds to renovate the rest rooms to become handicapped accessible  
Trustee Puckett made the following resolution;

WHEREAS, the Village of Kinderhook previously determined that the Village Court facilities were inadequate to support the Court operations, and

WHEREAS, the Village of Kinderhook undertook a Project to renovate the Court facilities to alleviate said inadequacies, including enhancing handicap accessibility for all Court users, and

WHEREAS, Phase I of the Project called for the creation of a new Court office and attorney conference space, the addition of central air conditioning to the Court facility and the renovation of the handicap ramp leading to the Courthouse, and

WHEREAS, Phase II of the Project called for the renovation of the Courtroom space including the construction of a new bench and railing to separate Court personnel from the public and the installation of new flooring and renovation of existing furniture to accommodate Courtroom users, and

WHEREAS, although the Kinderhook Village Court facilities are now handicap accessible, said Court facilities do not contain handicap accessible restrooms for use by Court patrons, and

WHEREAS, the Justice Court Assistance Program has grant funds available for projects relating to Court operations, and

WHEREAS, the Village of Kinderhook Justice Court is interested in applying for a grant in the maximum sum of \$30,000.00 to enhance Court operations and provide handicap accessibility, and

WHEREAS, the Village Board of Trustees desire to authorize the Village Mayor and/or the Village Justice to apply for said funding,

NOW, THEREFORE, BE IT RESOLVED, the Kinderhook Board of Trustees hereby authorizes the Village Mayor and/or Village Justice to make application to the Unified Court System for the maximum allowable amount of grant funds available from the Justice Court Assistance Program.

The resolution was seconded by Trustee Richard Phillips. All voted "aye".

### **VILLAGE HALL ROOF**

Mayor Weaver noted she's not ready to make a decision on whether to move forward with the village hall roof bids. She does not have a clear understanding of what items in the bid are being proposed to be done and what items are being removed. Mayor Weaver feels a more concise bid could be written and funding for the project is a big concern. She is also concerned with the 20% contingency requested from the historic preservation architect, Marilyn Kaplan. Mayor Weaver does not want to be pressured into making a decision when the board has waited eight months for the RFP. Trustee Puckett will schedule a meeting with the historic preservation architect and the contractor to clarify any questions the village board has.

### **WASTEWATER COLLECTION PROJECT**

As of today, the following five properties have been connected to the sewer system: The Post Office, the Flammerie, Village Hall, and the apartment house next to the Village Hall. Dave Booth is taking the water reading of each property at the time of connecting to the system. Mayor Weaver and Project Manager Jim Dunham will be meeting with the Village of Valatie Mayor, Diane Argle, at 9:30 AM tomorrow to discuss the wastewater project.

The apartment house (Red Door Management, Steve Gilger) has refused to hook into the sewer even though he has signed the easement documentation agreeing to connect to the sewer. Mayor Weaver noted he will be billed for the unit charge and the maintenance fee on a quarterly basis as all other property owners in the B1 district. If he chooses in the future to connect to the sewer he will be charged a \$2,000 connection charge per the village's sewer code along with the price of the pipe left in the ground after he refused to connect. There was 30' of pipe left and the cost is \$40.00 per foot which is \$1,200.00. Trustee Phillips has requested the village attorney send a final letter noting the dates and time he refused to connect and what he will be charged on a quarterly basis. Mayor Weaver will request the village attorney, Robert Fitzsimmons; send a final letter to Steve Gilger owner of the apartment building at 9 Hudson Street.

The Village has not received signed easement from Michael Devine. If he chooses not to sign the easement and the contractors go by his residence they will place a T at the property line for a possible future hook up. If he does not connect, he will be charged the unit charge and the Village of Kinderhook maintenance fee.

Donation of money for the wastewater collection project-Property owners Al Roberts, Barry Herbold and Paul Calcagno donated funds to the wastewater project to be used when their buildings were connected to the wastewater project. Mayor Weaver made a motion to release the funds held in the villages trust and agency account when their buildings are connected into the wastewater project. A letter will be sent to the attorney of AL Roberts requesting the release of the funds held by his attorney for the sewer project. The motion was seconded by Trustee Phillips. All voted "aye".

## **SIDEWALK LINK PROJECT**

The close out paperwork for the project is being completed by Jim Dunham.

## **APPLICATIONS**

Mayor Weaver made a motion to approve the following applications with the condition of application (b) the table can be placed on the corner of the bank or in front of the village's parking lot:

- a. Nicole Heeder is requesting the village hall 2<sup>nd</sup> floor on Sept 21<sup>st</sup> from 10:30 am to 3:00pm
- b. Northeast Parent and Child Society is requesting a table in the village square on Sept. 13 & Oct. 11 from 9am -3 pm
- c. Jason and Kelly Macfalane is requesting the playground pavilion on Sept. 13 from 1pm-4pm

The motion was seconded by Trustee Leiser. All voted "aye."

## **PEDDLER'S PERMIT**

John Ray and Sons Inc. are requesting a permit to sell residential heating oil and propane. A motion was made by Trustee Puckett approving the peddler's permit when an insurance certificate is received, references for the employee and each worker is employed by the company; seconded by Trustee Leiser. All voted: Trustees Phillips, Leiser, Puckett voted "aye" Mayor Weaver voted "nay"

## **ECONOMIC DEVELOPMENT POSITION**

Mayor Weaver made a motion to hire Renee Shur as the village's Economic Development Director; seconded by Trustee Brian Murphy. All voted "aye".

Renee thanked the village board for the opportunity they are giving her. She will be submitting a formal proposal to the village board on the direction she would like to go for the village. She would like to meet with the chairman of each board and Glenn to get a clearer picture of the process to applying to the boards.

## **RECREATION COMMISSION**

The Recreation Commission rescheduled Community night for Saturday, September 13, 2014 from 5:30-9:00pm due to the weather.

The Halloween festivities will be held on October 25, 2014 at 2:00 pm.

## **KBPA**

Oktoberfest will be on October 11, 2014. Candlelight night will be held on December 12, 2014.

## **TAXPAYER TIME**

No comments received.

Mayor Weaver made a motion to adjourn at 8:52 pm.

Respectfully submitted,

Nicole H. Heeder  
Village Clerk