

Minutes

Wednesday, April 9, 2014

Organizational Meeting; Public Hearing on Proposed Tentative Budget for Fiscal year 2014-2015; Public Hearing on Proposed Local Law 2- 2014 amending the code of the Village of Kinderhook pertaining to Alcoholic Beverages and the Regular Monthly Village Board meeting.

Present: Mayor Carol Weaver; via Skype, Venice Fl. Trustees: Richard Phillips  
Dale Leiser  
Robert Puckett

Absent: Trustee Brian Weaver

Also Attending: Glenn Smith

**ORGANIZATIONAL MEETING**

Mayor Weaver opened the Organizational Meeting at 6:45 PM.

Mayor Weaver presented the following appointments:

Deputy Mayor	Dale Leiser
Clerk Treasurer	Nicole H. Heeder
Deputy Clerk	Carol van Denburgh
Deputy Clerk - Records	Maureen L. Linzi
Budget Officer	Nicole H. Heeder
Village Attorney	Robert F. Fitzsimmons
Acting Justice	-----
Justice Court Clerk	Tina M. Puckett
Deputy Justice Court Clerk	Nicole H. Heeder
ZBA Member to (3/31/19)	William VanAlstyne
Chairman of the ZBA	Kimberly Gray
PLanning Board Member (to 3/31/19)	Bruce Charbonneau
Recreation Commission Member (to 3/31/21)	-----
Historic Preservation Member (to 3/31/19)	Rod Blackburn
Code Enforcement Officer	Glenn Smith
Zoning Enforcement Officer	Glenn Smith
ZBA/PB and Historic Preservation Comm. Attorney	Robert F. Fitzsimmons
Village Historian	Ruth Piwonka
Fire Department Engineer	Peter Hunter

Street & Sidewalk Project Manager	James C. Dunham
Official Newspaper	The Register Star
Regular Monthly Meetings	Second Wednesday of each month
Mileage Allowance	51 cents per mile
Member of Board of Directors Kinderhook Ambulance Protection District #1	Richard A. Phillips
Committee Appointments:	
Mayor Weaver	Personnel Street Maintenance/Cleaning Village Parking Lot Drainage Representative on Joint Trail Committee Representative on Town or Kinderhook Economic Development Committee Liaison to ZBA Liaison to Economic Development Committee - Village of Kinderhook Liaison to KBPA
Trustee Leiser	Water Commissioner Commission of DPW Snow Removal DPW Garage Vehicle, Machinery and Equipment Leaf Pickup Sidewalks
Trustee Murphy	Office Technology Coordinator Bulletin Liaison to Recreation Commission Liaison to Village Economic Development Committee Landscape, Beautification and Decoration Shade Trees Sexual Harassment Committee Village Welcome Brochure Celebrations Playgrounds
Trustee Phillips	Fire Commissioner Liaison to Town Board Liaison to Planning Board Sexual Harassment Committee

Village Hall  
Insurance  
Chairman of Safety Committee  
Liaison to Greenway Council & Hudson  
River Heritage  
Representative on Joint Emergency  
Planning Committee  
Grants  
Village Welcome Brochure

Trustee Puckett

Village Hall & Bandstand  
Refuse Collection  
Safety Committee  
Lighting Committee  
Street Lights  
Liaison to Historic Preservation Committee  
Ground Water Committee  
Cable TV

Trustee Puckett made a motion to approve the Committee Appointments presented by Mayor Weaver; Trustee Leiser seconded the motion. All voted “aye”.

Mayor Weaver made the following Resolution:

**RESOLUTION FOR ADVANCE APPROVAL OF CLAIMS BE IT RESOLVED** that the Treasurer is authorized to pay in advance of audit of claims for public utility services, postage and freight and express charges and credit card purchases. All such claims shall be presented at the next regular meeting for audit, and the claimant and the officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees.

The Resolution was seconded by Trustee Puckett. All voted “aye”.

Trustee Leiser made a motion to close the Organizational meeting at 6:52pm. The motion was seconded by Mayor Weaver. All voted “aye”.

### **PUBLIC HEARING**

Mayor Weaver opened the Public Hearing on the Proposed Tentative Budget for the 2014 – 2015 fiscal year at 7:00 PM.

The Village Clerk read the public notice published in the Register Star on April 3, 2014. The Village Clerk-Treasurer presented a proposed budget to raise \$311,165.00 in village taxes with a tax rate of \$0.00203883 per thousand assessed value.

No public comment was received.

Mayor Weaver made a motion to close the Public Hearing at 7:02 PM; seconded by Trustee Phillips. All voted “aye”.

### **PUBLIC HEARING PROPOSED LOCAL LAW 2-2014**

Mayor Weaver opened the Public Hearing on Proposed Local Law 2 – 2014 amending the code of the Village of Kinderhook pertaining to Alcoholic Beverages at 7:15 PM.

The Village Clerk read the public hearing notice published in the Register Star on April 20, 2014.

Mr. Chase is in favor of the proposed local law. He commented if the proposed local law was adopted it would draw more people to the Village of Kinderhook. He felt the Hudson Valley showcase of festivals will bring a higher quality of food vendors and additional events to the village.

Mayor Weaver closed the public hearing at 7:18 PM; seconded by Trustee Phillips. All voted "aye".

### **REGULAR MONTHLY MEETING**

Mayor Weaver made a motion to open the Regular Monthly Village Board meeting at 7:30 PM.

The following public was in attendance for the regular monthly village board meeting; Renée Shur; Matt Cohn; David Booth; Mr. and Mrs. Chase; Mark Browne; Shirley Morgan; Jim Dunham.

### **MINUTES**

Trustee Leiser made a motion to accept the minutes of March 12, 2014 regular monthly meeting; minutes of Budget Meeting March 20, 2014, March 24, 2014 and March 27, 2014; seconded by Trustee Phillips. All voted "aye".

### **BUDGET AMENDMENTS**

Trustee Puckett made a motion to approve the following budget amendments:

General fund

<u>From</u>	<u>To</u>	<u>Amount</u>
A5110.1 Street Maintenance Contractual	A5142.1 Snow Removal Personal Service	\$766.95
A3310.1 Traffic Control Personal Service	A8160.1 Refuge Garbage Contractual	\$111.00

The motion was seconded by Trustee Phillips. All voted "aye".

### **ABSTRACT**

Trustee Puckett made a motion to approve the monthly Abstract in the amount of \$141,445.80; seconded by Trustee Leiser. All voted "aye."

### **TREASURER'S REPORT**

Mayor Weaver made a motion to approve the monthly Treasure's Report; seconded by Trustee Leiser. All voted "aye."

### **FIRE DEPARTMENT**

Matt Cohn reported one call, zero details and one drill. Matt attended an ISO Public Protection Classification meeting for insurance purposes for the Fire Department he stated it went well. The Fire Department will be replacing the AED pads and a hazmat drill will be conducted on April 16, 2014 at 6:30pm.

Trustee Richard Phillips made a motion to approve the following appointments presented by the Fire Department:

Dennis Kinnicutt, Chief  
Larry Eisen, 1<sup>st</sup> Asst. Chief  
Matt Kohn, 2<sup>nd</sup> Asst. Chief

The motion was seconded by Trustee Puckett. All voted “aye.”

## **DPW**

David Booth apologizes he missed last month's meeting due to the weather he was salting the roads. He used 24 tons of salt and he has approximately 15 tons of salt in the shed. The DPW replaced the catch basin on Van Buren Drive and have been locating the water shut offs and mains for the wastewater project. The contractor, Casale Construction, accidentally hit two water lines. One water line on Albany Ave and another by the firehouse that was not marked out by the Village DPW. Dave attended an ISO Public Protection Classification meeting concerning the village's water department; he noted the meeting went well.

The DPW will be making shelves in the closet of the 2<sup>nd</sup> floor for the holiday decorations and recreation supplies.

State Police Office-The DPW are scheduled to finish the painting the troopers office this week.

Electric in the Village Square – Trustee Leiser received a quote from Sheriff Electric and C&E Rothermel for the proposed electric upgrade in the village square. Trustee Leiser accepted C&E Rothermel quote of \$3,450.00 to upgrade the electric in the Village Square.

## **CODE ENFORCEMENT OFFICER**

The CEO/Z EO regular monthly report was received with \$646.50 of fees collected. Glenn also submitted a violation report on several properties in the village to the Village Board.

## **PLANNING BOARD**

Minutes of January 16, 2014 were received.

A committee will be created to work on updating the village's comprehensive plan. Mr. Browne would like to work collaboratively with the other boards on updating the Comprehensive Plan. Mark Brown stated that Nan Stolzenberg attended the planning board meeting and gave a presentation on how to move forward with the implementation of updating the village's Comprehensive Plan.

## **HISTORIC PRESERVATION COMMISSION**

Minutes of the February 20, 2014 meeting were received.

## **CORRESPONDENCE**

Dewey Loeffel Landfill – the village received a letter dated March 20, 2014 from Smith Well Drilling concerning the EPA meeting held on March 3, 2014. Jeff Smith noted he “is satisfied with the proper methodologies and regulator of oversight should be adequate to negate any concerns alluding to the contamination of the Village of Kinderhook water supply wells.”

## **VILLAGE HALL**

Specs for the Village Hall roof – Marilyn Kaplan will have the RFP for the roof project ready by Friday to let the bid out to be received back on May 14<sup>th</sup>, 2014. Trustee Puckett and Mayor Weaver have spoken to John Manteaux the village bond attorney concerning how the village will pay for this project.

Village Siren – A converter will be purchased to go from a single phase siren to a three phase siren. Trustee Puckett will contact Sheriff Electric to schedule a date when this work may be performed.

### **PROPOSED ANNUAL BUDGET FOR THE 2014 – 2015 FISCAL YEAR**

A data entry error in the proposed budget of \$50.00 in the A1325.4 was recognized. Trustee Phillips made a motion to decrease the A1325.4 by \$50.00 to correct the data entry error. This correction will have the proposed budget meet the state comptroller tax cap regulations. The village will raise \$311,115.00 in village taxes with a tax rate of .00203850 per thousand assessed value. The motion was seconded by Mayor Weaver. All voted “aye”.

### **PROPOSED LOCAL LAW 2– 2014 AMENDING THE CODE OF THE VILLAGE OF THE KINDERHOOK IN RELATION TO ALCHOLOIC BEBERAGES**

Mayor Weaver made a motion to adopt Local Law 2- 2014 amending the code of the Village of Kinderhook in relation to alcohol beverages; the motion was seconded by Trustee Leiser. All voted ‘aye.’”

### **RECORDS DESTRUCTION AUTHORIZATION SHEEET**

Trustee Leiser made a motion to approve shredding of the items listed on sheets 47 and 48 according to the New York State records destruction; seconded by Trustee Puckett. All voted “aye.”

### **PEDDLER’S LICENSE**

Mr. Ding-A-Ling is requesting a permit from April 1, 2014 to October 31, 2014 to sell ice cream throughout the village streets. Mayor Weaver made a motion to approve the peddler’s permit with restrictions to the sound level of the music; seconded by Trustee Leiser. All voted “aye.”

Mayor Weaver made a motion to approve the peddler’s permit requested from the Flammier to sell food in the village square from their food truck; seconded by Trustee Leiser. All voted “aye.”

### **WASTEWATER COLLECTION PROJECT**

Casale Construction is moving faster than the village anticipated. The village board is working to adopt a local law pertaining to the Wastewater Collection as we have for the Village water supply. A Special meeting may be held to discuss and approve the local law on May 7, 2014. We will use the Village of Valatie’s law as a basis. Trustee Phillips, Jim Dunham and Mayor Weaver will be meeting on Friday to discuss any proposed changes the village will need pertaining to the Village of Kinderhook.

At the last wastewater construction meeting Erin Moore from Clark engineering stated she would be leaving the firm. Tom Field will be her replacement and will be working with the other engineers from Clark Engineering Kyle Gardner and Sarah Killeen. The water line on Albany Avenue needs to be modified as the water line needs to be lower due to the proposed sewer line. The village will notify the residents on Albany Ave that the water will be shut down between the hours of 8 AM and 4 PM. The village does not believe the water will need to be shut down for that length of time but felt it was best to give more than enough time. Casale Construction is contacting the village office every Monday morning to give an update to the village on where the construction will be held for the week. The office is posting the updates on the village website to keep residents informed.

## **SIDEWALK LINK PROJECT**

A final payment will be given to SNK for approximately \$55,000. The permit from DOT for the guide rail along Rt.9 was not submitted timely and held up the final payment. The audit of the consultant will be conducted shortly.

## **APPLICATIONS**

Mayor Weaver made a motion to approve Columbia County Historical Society's request to use the Village Hall second floor on May 17 from 11:30 AM to 1:30 PM to hold a lecture on Dutch cooking and gardening.

Northern Columbia Little League is requesting the baseball and Little League diamonds and the playground Pavilion on May 2<sup>nd</sup> & 3<sup>rd</sup> for the opening-day ceremonies.

Trustee Phillips requested the second floor of the Village Hall for the Kinderhook Runners club meeting on April 19<sup>th</sup> ; the motion was seconded by Trustee Puckett. All voted "aye"

## **ECONOMIC DEVELOPMENT COMMITTEE**

Mayor Weaver stated that the Economic Development Committee has been awaiting the outcome of the Wastewater project before moving forward. At this time Mayor Weaver feels there is too much work for a volunteer committee to do. During budget time the Village Board approved to hire an economic development person to help with obtaining new businesses and working with the businesses on the paperwork that is required by the grants received for the wastewater project. Mayor Weaver and Trustee Murphy will work on a job description for the proposed future position.

Renée Shur has solicited donations for a new bench to be placed in the village square. The village will pay the remainder amount of money needed for the bench. The bench has been ordered and will hopefully arrive before the first Farmer's Market.

## **RECREATION COMMISSION**

The village will be holding the annual egg hunt behind the Vanderpool House on April 19, 2014. The Kinderhook Elks Lodge will be hosting pictures with the Easter Bunny at the village bandstand; donations are welcome.

The recreation commission is working on the summer program. Interviews for the camp counselors and for the director will be conducted in June applications may be submitted by May 12<sup>th</sup>.

## **KBPA**

The committee is working on food truck village day on June 26, 2014. Approximately 8 trucks will be serving a variety of foods in the village square. A certificate of liability with the village added as additional insured will be submitted to the village office. Renée Shur will have the paperwork submitted to Trustee Phillips to be given to Gary at MetzWood Insurance for approval and from Robert Fitzsimmons the village attorney before the applications of vendors is approved. At that time the New York State Department of Health will inspect all the food trucks.

Mayor Weaver congratulated Renée Shur on receiving \$1,500 of grant monies for the Farmers Market. The Village Treasurer will speak with the village accountant on how that money can be dispersed to the farmers market.

**TAXPAYER TIME**

Renée Shur wanted to mention that she is losing another maple tree due to the salt spread during the wintertime. She feels she has the evidence to confirm that is due to the salt that is placed on the roads during wintertime.

The village board meeting was adjourned at 8:54 PM.

Respectfully submitted,

Nicole H. Heeder  
Village Clerk