

## Minutes

### Regular Monthly Meeting of the Village Board of Trustees

January 8, 2014

Present: Mayor Carol Weaver

Trustees: Richard Phillips

Dale Leiser

Robert Puckett

Brian Murphy

Also attending: Renee Shur; Paul Calcagno; Jim Dunham; Glenn Smith; Matt Cohn; Dennis Kinnicutt; Emelia Teasdale, Columbia Paper; Rima Bostic; David Booth.

Mayor Weaver opened the meeting at 7:30 pm.

#### **MINUTES**

Trustee Leiser made a motion approving the minutes of December 12, 2013 Regular monthly meeting and December 16, 2013 Wastewater Collection Bid Opening; seconded by Mayor Weaver. All voted "aye."

#### **ABSTRACT**

Mayor Weaver made a motion approving the monthly abstract in the amount of \$32,021.88; seconded by Trustee Puckett. All voted "aye."

#### **TREASURER'S REPORT**

Trustee Phillips made a motion approving the monthly Treasurer's Report seconded by Trustee Leiser. All voted "aye."

#### **FIRE DEPARTMENT**

Dennis Kinnicutt reported 6 calls, 2 details, and 0 drills. The firemen will be conducting and recording an inventory of the equipment at the firehouse. Trustee Phillips thanked the firemen for doing this task.

#### **DPW**

Dave Booth reported they have had eight call outs to clear the snow from the roads using 78 buckets of salt. They had some equipment breakdowns. The salter on the new truck had a defect in the battery, so a new battery was placed in the salter and it is now working properly. Two new tires were purchased for the backhoe. They were able to keep one tire for a spare.

The Recreation Commission wanted to use the pavilion for a covered ice skating rink. Dave noted the pavilion is not level by several inches the pavilion cannot be used. It is possible in the future the tennis court could be used and lights could be hung from the top of the fence around the court.

#### **CODE ENFORCEMENT OFFICER**

The monthly CEO/ZEO monthly report was received with \$1,651.89 of fees collected. Mayor Weaver requested Glenn submit an open permit report for the village board to review.

#### **CORRESPONDENCE**

PP LL Law No. 1 - 2014 –Mayor Weaver made a motion set a public hearing for February 12, 2014 at 7:15 pm to override the tax levy limit for fiscal year 2014-2015; seconded by Trustee Murphy. All voted "aye."

Resolution to adopt the NYS Deferred Compensation Plan-Mayor Weaver made the following Resolution; seconded by Trustee Phillips. All voted "aye."

WHEREAS, the Village of Kinderhook wishes to adopt the Deferred Compensation Plan for Employees of the State of New York and Other Participating Public Jurisdictions (the “Plan”) for voluntary participation of all eligible employees; and

WHEREAS, the Village of Kinderhook is a local public employer eligible to adopt the Plan pursuant to Section 5 of the State Finance Law\* and

WHEREAS, the Village of Kinderhook has reviewed the Plan established in accordance with Section 457 of the Internal Revenue Code and Section 5 of the State Finance Law of the State of New York; and

WHEREAS, the purpose of the Plan is to encourage employees to make and continue careers with the Village of Kinderhook by providing eligible employees with a convenient and tax-favored method of saving on a regular and long-term basis and thereby provide for their retirement;

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\* A local public employer eligible to adopt the Plan pursuant to Section 5 of the State Finance Law includes: a county, city, town, village or other political subdivision as defined in Section 131 of the retirement and Social Security law or civil division of the State; a school district or other governmental entity operating a public school, college, or university; a public improvement or special district, a public authority, commission, or public benefit corporation; or any other public corporation, agency or instrumentality or unit of government which exercises governmental powers under the laws of the State.

NOW, THEREFORE, it is hereby:

RESOLVED, that the Village of Kinderhook hereby adopts the Plan for the voluntary participation of all eligible employees; and it is further

RESOLVED, that the appropriate officials of the Village of Kinderhook are hereby authorized to take such actions and enter such agreements as are required or necessary for the adoption, implementation, and maintenance of the Plan; and it is further

RESOLVED, that the Administrative Services Agency is hereby authorized to file copies of these resolutions and other required documents with the President of the State of New York Civil Service Commission.

#### **VILLAGE HALL**

Specs for Village Hall roof-The village received notice that we were not awarded grant funds for the Village Hall roof repairs. Marilyn Kaplan will have the RFP ready for the February meeting.

Troopers Office-The trooper’s office will have additional officers in January before several troopers leave for promotions. They requested that any painting be done in January when they have the additional officers as someone has to be present while DPW is in the office. The village DPW will paint the office weather permitting.

#### **VILLAGE ELECTIONS**

Mayor Weaver made the following Resolution; seconded by Trustee Puckett. All voted “aye.”

**RESOLVED THAT:** The following persons are appointed inspectors for the village election to be held on the 18<sup>th</sup> day of March, 2014.

Linda Moran, Chairman  
Sue Lauster  
Donna Karpinski  
Mary Longacker

Bruce Charbonneau, Alternate

**WHEREAS**, Registration Day is required to accomplish this action, **NOW THEREFORE BE IT RESOLVED** that Registration Day will be held for the Village of Kinderhook General Election on March 8, 2014, 12 noon to 5 PM at the Village hall.

Inspectors of Election will meet at the foregoing place to prepare a register for the Village Election.

#### **WASTEWATER COLLECTION PROJECT**

The Village held the bid opening for the wastewater collection project on December 16, 2014. The bids came in approximately \$295,000.00 over what the Village Engineers proposed. Mayor Weaver contacted the grant agencies requesting additional funds they may have. Mayor Weaver spoke with Carl Ublocker, Dept. of State-SMSI grant, and he will inquire if his office would be able to grant any additional funding. Mayor Weaver, Jim Dunham, Trustee Murphy, Erin Moore, Mathew Nelson, President of Office of Community Renewal and Ashley Lavine, Project Manager met on Monday, January 6, 2014. They are willing to grant the additional funds needed for the project less any other funds the village may receive from other sources. Mathew Nelson said that the OCR Board will meet on 1/29/14 and at that time the approval will be given for the additional grant funds. They are going to approve the full amount needed but if any additional money is received from the Dept. of State, it will be deducted from the OCR funds. The grant funds are based on job creation from low to moderate income levels. With the additional grant funds awarded there will be additional paperwork required by OCR. The employers will need the employees to fill out family income verification paperwork. If the employee chooses not complete the paperwork the job itself will not be counted in the 37 jobs the village is required to create for the grant funds. Paul Calcagno stated that he will give each new tenant that rents in his building the paperwork and will make filling out the paperwork a condition of renting.

The village engineer is verifying the references of the low bidder, Cascale Construction. The village board will award the bid at the February 12, 2014 regular monthly meeting.

#### **SIDEWALK LINK PROJECT**

Jim Dunham reported the total federal grant funds received for the sidewalk link project may well be over \$500,000.00. If the village received \$500,000.00 in federal grant funds the village is required to have a single audit. A separate audit is needed for the consultants for the project. Mayor Weaver made a motion to hire a firm to conduct both audits; seconded by Trustee Puckett. All voted "aye."

#### **APPLICATIONS**

Trustee Phillips made a motion to approve the request of the runners club to hold meetings in the village hall 2<sup>nd</sup> floor contingent on receiving all paperwork required; seconded by Trustee Murphy. All voted "aye."

#### **ECONOMIC DEVELOPMENT COMMITTEE**

The committee is working on an updated brochure to be handed to new tenants of the village. They will be sending a letter to businesses requesting donations for a new bench in the village square.

Renee requested the village board follow up with Kinderhook Bank concerning the installation of an ATM in the village. Trustee Murphy and Trustee Phillips will meet with John Balli at Kinderhook Bank to discuss the requirements of an ATM. Paul Calcagno stated he would be open to having one installed next to his building beside the MVB Statue.

#### **ZONING BOARD**

The meeting held.

**PLANNING BOARD**

Due to weather conditions the public hearing was rescheduled for January 16, 2014 at 7:15pm.

**HISTORIC PRESERVATION COMMISSION**

There was no quorum to vote on the proposed signage for the new proposed German Restaurant on Hudson Street.

**RECREATION COMMISSION**

The committee will meet this Monday night to discuss a winter carnival at Rothermel Park. This event maybe weather permitting with the proposed ice skating rink and snow sculptures.

**KBPA**

The committee did not meet but will be working on their budget.

**TAXPAYER TIME**

Rima Bostick wanted to thank Mayor Weaver for her work on the sewer project and feels 2014 is the year for the village.

Mayor Weaver made a motion to adjourn at 8:30 pm; seconded by Trustee Leiser. All voted "aye."

Respectfully submitted,

Nicole H. Heeder  
Village Clerk