

## Minutes

Regular Monthly Meeting of the Village Board of Trustees  
November 13, 2013

Present: Mayor Carol Weaver

Trustees: Richard Phillips  
Dale Leiser  
Robert Puckett  
Brian Murphy

Also attending: Jim Dunham; Glynn Smith; Mark Browne; Larry Eisen; David Kolb; Brad Walsh; Natalie Dee; Dennis Kinnicutt; Marybeth Wallace; Bill Van Alstyne; Amelia Teasdale, Columbia Paper.

### MINUTES

Trustee Phillips made a motion to approve the minutes of October 9, 2013 meeting and minutes of the executive session on October 23, 2013; seconded by Mayor Weaver. All voted "aye."

### BUDGET AMENDMENTS

Mayor Weaver made a motion to approve the following budget amendments presented by the Treasurer; seconded by Trustee Leiser. All voted "aye."

#### General Fund

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
A1420.4 Law Contractual	A1910.4 Unallocated Insurance	\$1,661.11
A3410.43 Fire Equipment Maint	A3410.41 Fire Truck, Generator, Repairs	\$3,628.47

### ABSTRACT

Mayor Weaver made a motion to approve the monthly abstract in the amount of \$203,389.03; seconded by Trustee Murphy. All voted "aye."

### TREASURER'S REPORT

A motion was made by Mayor Weaver to approve the monthly Treasurer's Report; seconded by Trustee Phillips. All voted "aye."

### FIRE DEPARTMENT

Dennis reported eight calls, two drills, and one detail; nineteen firemen completed their physicals on November 2 at 9am. David Bartlett will be writing the Firefighters Assistance grant that is due on December 6, 2013. This grant is a 95/5 matching grant; the firemen would like to purchase ten SCBAs with additional bottles and masks. The Mayor asked where the 5% would come from and Trustee Phillips said that he would recommend taking the money put in the account for a new fire truck. The Village Clerk will research whether the account was specific for the truck or if it could be used for this. Otherwise, the fire department will pay the 5% out of their village budget. Mayor Weaver requested the grant be submitted to the village clerk and Rich Phillips, Fire Commissioner, in a timely manner for review before the grant is submitted.

### DPW

Northern Columbia Little League would like to install a water line at K-2 using an existing line at the park. The line will be installed underground that will have a green junction box installed at ground level for tapping into. A garden hose will be needed to spray the field down on an as needed basis. David Kolb and Brad Walsh submitted a map of the existing water line and the

proposed water line as requested by the village board. The village board requested Trustee Leiser or Trustee Murphy be contacted to inspect or view the line during installation. Trustee Murphy made a motion to approve the request from Northern Columbia Little League to install a water line at the K-2 field; seconded by Trustee Leiser. All voted "aye."

Resignation of William Snyder-Mayor Weaver accepted Mr. Snyder's resignation with regret and thanked him for his 31 years of service.

Mr. Dunham spoke with Joe Visconti from DOT and was granted approval to install the village of Kinderhook sign on the right-hand side of the road before Stewart's as you are entering the village of Kinderhook.

Mayor Weaver and Trustee Brian Murphy requested the DPW remove the plant hangers in the village square to be stored for the winter. The DPW will continue picking up leaves until the end of November.

### **CODE ENFORCEMENT OFFICER**

The monthly CEO/ ZEO report was received with \$2,930.02 of fees collected.

Mayor Weaver inquired if Glenn has spoken to Mr. Paladino concerning the fees he owes the village with the selling of two lots off of Mc Nary Ave. Glenn reported that Mr. Paladino is aware he owes the village money.

Glenn gave each village board member a copy of his proposed permit fee schedule. He would like to have this approved by the end of the year to start the new increased fee schedule as of January 2014. He feels with the increase of permit fees his department will operate at cost and not a loss for his department. Trustee Murphy noted it would be very helpful if the village board had the current fee schedule to compare Glenn's proposed increases. Glenn has agreed to e-mail each board member the current fee schedule so they can compare. Mayor Weaver will table the proposed fee schedule until next month when the village board has time to review the proposed increases.

### **CORRESPONDENCE**

New York State Deferred Compensation-an account executive from NYS Deferred Compensation would like to do a presentation to all persons receiving a payroll check from the village explaining what deferred compensation is. The village board agreed this would be a benefit to anyone interested. Nicole will contact him and schedule a date for a presentation for anyone interested.

Hall Construction Sidewalk Clearing Contract-Trustee Leiser made a motion to approve the 2013-2014 sidewalk clearing contract with Hall Construction; seconded by Trustee Puckett. All voted "aye."

### **VILLAGE HALL**

Trustee Puckett believes the village will be receiving a check from NYMIR for approximately \$13,000 to cover the hail damage to several village buildings. He is having the adjuster return to inspect the roof of other village buildings not previously inspected.

Village Hall roof-Trustee Puckett met with Scheriff Electric concerning what is needed to convert the village fire siren to a single phase siren. Scheriff Electric recommended upgrading the village's current service from a 200 amp service to a 400 amp service. Trustee Puckett will acquire quotes per the village's procurement policy.

### **RECORDS DESTRUCTION AUTHORIZATION SHEET**

Trustee Leiser made a motion to approve the destruction of records per New York State requirements; seconded by Trustee Murphy. All voted "aye."

### **WASTEWATER COLLECTION PROJECT**

All the permanent easements have been signed and fifteen of the temporary easements have been signed. There are a few property owners that have not signed the easements. Mayor Weaver will have the village attorney draft a letter to these property owners informing them of the cost they will incur if they choose not to connect.

Mayor Weaver made a motion to advertise to bid for the construction of the wastewater collection project. The bids will be due by December 16 at 1:00 PM in the village clerk's office; the bids will be opened at 7:00 PM at the Village Hall second floor; seconded by Trustee Murphy. All voted "aye."

### **SIDEWALK LINK PROJECT**

The sidewalk link project is coming to a close Mayor Weaver would like to thank Mr. Dunham for everything he has done. A ceremony will be on Monday, November 25 at 11:00 AM with the Village of Valatie. Jim Dunham would like to invite Jason Nitz from SNK Enterprises and Jason Smith from Hudson Valley Engineering to the ceremony.

### **APPLICATIONS**

Mayor Weaver made a motion to approve the following applications; seconded by Trustee Phillips:

- a. Renée Shur is requesting a sandwich board sign advertising the indoor farmers market
- b. Lorraine Michaels is requesting additional nights for ballroom dancing on November 15 and 22nd December 6; January 3, 10, 17, 24, 31st and February 7.
- C. The garden club is requesting the village square on May 10, 2014 for their annual plant sale.
- D. St. Paul's is requesting a sandwich sign on October 28, 2013 and November 9, 2013 promoting their Tiffany window event.
- E. CYO cheerleaders is requesting the village Hall second floor on Monday evenings from 5:30 to 6:30 PM Wednesday evenings from 5:30 to 6:30 PM and Thursdays from 6:45 PM to 7:45 PM.
- F. Laura Lapo is requesting the village Hall second floor on December 15, 2013 from 12:30 to 9 PM.

### **ZONING BOARD**

No meeting held.

### **PLANNING BOARD**

Minutes of June 27, 2013 and September 5, 2013 was received.

Mark Brown met with the economic development committee concerning the updated comprehensive plan. He would like to meet with all the boards and committees to discuss any viable ideas for the comprehensive plan.

## **HISTORIC PRESERVATION COMMISSION**

Minutes of September 12, 2013 were received.

## **ECONOMIC DEVELOPMENT COMMITTEE**

The committee has acquired donations from Stewart's and Kinderhook Bank for the purchase of a new bench to be placed in the village square.

A discussion concerning where the bank would be able to install an ATM machine in the village was briefly discussed. Could the elevator room in the village Hall be used? Trustee Murphy will look into the availability from the bank for an ATM and placement.

Renée Shur has reached out to a German restaurant to see if they would be willing to have a permanent location in our village. The owners met with the village building inspector for approval of their restaurant to enter the old mining company where the Blackwood Brower bookstore was located on Hudson Street. Glenn noted what a great job Renée has done to take the initiative to go out and find businesses for our village.

## **RECREATION COMMISSION**

The Halloween party went well, the number of children were lower. This might be due to the date of the party being several days before Halloween.

## **KBPA**

The committee is working on Candlelight Night to held on December 13<sup>th</sup> in the village square.

## **TAXPAYER TIME**

Former Mayor, William Van Alstyne, was surprised to hear William Snyder was resigning after 31 years of service to the village. He wanted the village board to ask themselves why he needed to resign after 31 years, he was a faithful employee. He feels the board should recognize his years of service. He knows he is leaving a lot of time on the table. He would like the board to consider paying his health insurance until January 1<sup>st</sup> when he believes he will be covered under his new insurance.

Mayor Weaver made a motion to enter into executive session at 8:50 pm to discuss personnel; seconded by Trustee Phillips. All voted "aye."

Respectfully submitted,

Nicole H. Heeder  
Village Clerk

## Minutes

Executive Session of the Village Board of Trustees  
November 13, 2013

Mayor Weaver made a motion to increase Jack Taylor's salary to \$19.50/hr effective 11/7/13. Trustee Phillips seconded. Vote: All "aye".

The Board of Trustees discussed the resignation of William "Brud" Snyder effective 11/6/13. The Mayor had sent a letter to Mr. Snyder requesting him to schedule an appointment to discuss his letter of resignation with the allegation of harassment. The letter also scheduled an exit interview for 11/6/13 at 12 Noon. Mr. Snyder did not schedule a meeting with the Mayor and the Commissioner of Public Works and refused to come to his exit interview.

Trustee Puckett felt that the Village should pay for his COBRA until his insurance becomes effective with the county. Trustee Puckett said that it is not precedent as he has worked for the Village for 31 years, is a good worker, reliable and had accumulated a lot of sick time which he lost when he resigned. The cost of the COBRA is \$1600.00 per month with a 2% handling fee.

Trustee Murphy made a motion that in recognition of his 31 years of service to pay the COBRA for William Snyder for up to 2 months. Trustee Puckett seconded.

Vote:

Aye: Trustee Murphy  
Trustee Phillips  
Trustee Puckett

Nay: Mayor Weaver  
Trustee Leiser

Mayor Weaver will contact the Village Attorney to inquire if William Snyder will receive insurance with the County on 1/1/14.

Interviews for the DPW position will be scheduled for Tuesday, 11/19/13, starting at 6 PM. Mayor Weaver will contact the applicants.

Trustee Phillips stated that he is auditing the school vouchers and has attended a class on what documentation needed to process the vouchers. He will write up a summary and present this to the board. This will be useful for the Board when auditing our vouchers.

Trustee Phillips noted that the Village has not started to reconcile the sales of garbage stickers. He said that the Village could be cited if this was not done. The Mayor said she will ask the office to do a monthly reconciliation of the garbage sticker sales.

Mayor Weaver made a motion to adjourn at 9:50 PM. Trustee Murphy seconded. Vote: all "aye."

Submitted by:

Carol Weaver

Mayor