

ECONOMIC DEVELOPMENT REPORT - MID-SEPT.–MID-OCT. 2016

PROPOSED EDC PROGRAMS TO BE DISCUSSED BY BOARD OF TRUSTEES

1. Establishment of Village of Kinderhook Facebook page.
2. Naming Upstairs of Village Hall.
3. Potential Revised Fee Structure for Use of Upstairs of Village Hall.

PROMOTION

1. Liasioned with Samascott's Garden Market re: Village of Kinderhook Tourist Visitor Center.
2. Researched and explored sourcing for display rack for Village of Kinderhook events, nonprofits, and businesses.
3. Contacted Miles of Smiles Directional Co. and Berkshire Display re: regional display rack and rack card distribution.
4. Shared with Kinderhook food services deadline for inclusion on 2017 Free Visitor Map - Columbia County NY
5. Interviewed Lindowen's American Country in preparation for IMBY post.
6. Liaisoned with Maple Hill Creamery re: logo for village website and solicited information for IMBY post of November 3, 2016
7. Prepared information for an IMBY post re: Debut of music performances in upstairs Village Hall.
8. Contacted Climate Smart Communities NYS agency re: obtaining a Climate Smart logo for village website and discussed possible Climate Smart feature on village website as a way to keep residents informed and up to date on Climate Smart initiatives.

EVENTS

1. Worked on planning with KBPA of Candlelight Night: contacting and arranging for vendors, food service, liaisoned with band for performance, began revised design of promotional materials for Facebook advertising, posters, possible on-screen slide.

2. Contacting Town of Kinderhook re: LED traffic sign for event detour.

COMMUNITY/BUSINESS OUTREACH

1. Continued to keep informed about developments re: Persons of Color Cemetery.
2. Continued outreach to local nonprofits re: use of upstairs of Village Hall, including discussions with children's librarian at Kinderhook Memorial Library.
3. Liaisoned with village businesses and food services re: Candlelight Night.
4. Liaisoned with KBPA and attended meetings.
5. Provided Maple Hill Creamery with information re: garbage pickup at 5 Hudson Street, requesting recycling receptacle, tip sheet on requesting approval for signage. Invited Maple Hill Creamery to participate on Candlelight Night.
6. Provided Maple Hill with information on lighting study.
7. Liaisoned with Concerts in the Village re: promotion of concerts taking place in village on village website.
8. Met with Mayor Dunham, Trustee Rich Phillips, David Smith, and Village Clerk Nicole Heeder re: revisions to fee structure for use of upstairs Village Hall and discussed promotion of upstairs Village Hall to music groups for performances.

RESEARCH AND LIAISON FOR GRANTS

NYS LIGHTING STUDY GRANT - New York State Office of Parks and Recreation –

Historic Preservation

1. Continued to work with Mayor Dunham on finalizing contract with Sage Engineering.
2. Communicated with Mike Meyers of Sage Engineering re: status of finalizing contract language (in progress).
3. Kept informed about interim reporting requirements from NYS Office of Parks and Recreation re: grant.

PROJECT TO REQUEST DESIGNATION OF KINDERHOOK CREEK AS A DESIGNATED NYS INLAND WATERWAY

1. Letters requesting support letters from communities along Kinderhook Creek sent out to mayors and supervisors.
2. Follow-up calls and messages left with all communities to whom letters were sent.
3. Received enthusiastic verbal commitment from New Lebanon.
4. Liaisoned with Mayor Dunham and Rob Fitzsimmons re: preparation of Village Board resolution requesting legislation for designation.
5. Provided Rob Fitzsimmons with copy of sample legislation to be used as sample for resolution.
6. Liaisoned with Senator Marchione's office re: questions and clarifications about designation.
7. Continued research on history of Kinderhook Creek for inclusion with request to Assemblyman McLaughlin and Senator Marchione for creek designation.
8. Deadline for request letter and accompanying materials: December 1, 2016.