

Minutes
November 12, 2014
Regular Monthly Meeting of the Village Board of Trustees

Present: Mayor Carol Weaver, via skype Venice Fl. Trustees: Richard Phillips
Dale Leiser
Robert Puckett
Brian Murphy

Also attending: Glenn Smith; David Booth; Jim Dunham; Renée Shur; Ann Clark and Sarah Killeen, Clark Engineering; Emilia Teasdale, Columbia paper.

Mayor Weaver called the meeting to order at 7:30 PM.

MINUTES

Mayor Weaver made a motion to approve the minutes of regular monthly meeting of October 8, 2014 a special meeting of October 13, 2014 roof repair project and executive session minutes of October 21, 2014; seconded by Trustee Leiser are all voted “aye.”

BUDGET AMENDMENTS

Trustee Phillips made a motion to approve the following budget amendments presented by the village Treasurer; seconded by Mayor Weaver. All voted “aye”.

General fund

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
A.1680.4 Central Data Processing	A.1670.4 Central Printing and Mailing	\$80.42
A.7140.4 Recreation Contractual	A.7140.4 Recreation Contractual	\$771.40
A.1990.4 Contingent	A.9040.8 Workers Compensation	\$424.64

ABSTRACT

Trustee Phillips made a motion to approve the abstract in the amount of \$201,997.16; seconded by Mayor Weaver. All voted “aye”.

TREASURER’S REPORT

Mayor Weaver made a motion to approve the monthly treasurer’s report seconded by Trustee Puckett. All voted “aye”.

FIRE DEPARTMENT

No firemen were in attendance. The monthly fire report was not received.

Quotes for two windows- Trustee Phillips requested quotes from two contractors to replace two windows at the firehouse. One quote was received for \$950 to replace the two windows. Trustee Phillips made a motion to accept the quote of \$950 from Michael Urbaitis to replace the two windows seconded by Trustee Leiser. All voted “aye.”

DPW

Water Department –Well #4- A letter received from Smith Well Drilling dated October 27, 2014 informed the village board the 3” drop pipe was severely corroded and had a hole in the pipe. The hole accounted for the loss of flow from 160 GPM to 90 GPM. The pump and motor were found to be in good shape as was deemed adequate for re-installation.

Street Signs-Dave is waiting on Saxton to complete the street signs.

William Street Design- Jim is requesting the board to approve Hudson Valley Engineering to complete the design work for William Street. He knows the village is looking for money for the roof repair project but this is a project the village has been working on and has retained money in the village budget for. The design work can be held for two years if the village needs to put the construction portion of the project off by a year.

Trustee Phillips feels the roof project is top priority and would like to hold off on the design work for William Street.

Trustee Puckett values Jim's opinion but also feels the roof project is top priority and would like to hold off until after the next roof repair meeting.

Trustee Murphy is concerned with the roof repair costs but knows it needs to be done and feels the current board needs to be committed to having the roof project completed.

Mayor Weaver feels that something needs to be done with the roof but not a \$550,000 project. The village has other projects that have been on the schedule to do. Past boards knew the roof needed to be done and did nothing especially since the Historic Preservation report of 2000 listing the work needed on the village hall. She does not feel the water fund money should be going to a roof project.

Mayor Weaver made a motion to allow Hudson Valley Engineering complete the design work for William Street; seconded by Trustee Leiser. All voted : Mayor Weaver "aye" Trustee Leiser "aye" Trustee Phillips "nay" Trustee Puckett "nay" Trustee Murphy "nay".

The DPW will shut the water off at the playground and winterize the bathrooms. They will also be working on preparing the equipment for winter.

Sidewalk at 4&6 Eichybush Road- Cascale Construction has completed the installation of a new sidewalk at 4&6 Eichybush Road with seeding of the grass.

CODE ENFORCEMENT OFFICER

The monthly report was received with \$1,496.20 of fees collected.

Violations-23 Chatham Street -Glenn will speak with the owner concerning the overgrown vegetation along the new sidewalk. 3 Church St-Glenn is working with the Village Attorney on who is responsible for the upkeep of the property as it has been in foreclosure. The bank had been taking care of the building until six month ago. The building is in major structural disrepair and it would cost the village \$60-\$70,000 to tear down. Trustee Murphy would like to know if the board and Glenn should work on a timeline to move on this property so we are not going over the same problems six months from now. Old Cigar Shop- Glenn cited the owner for improper protective treatment of the building.

ZONING BOARD

Minutes of July 28, 2014 were received. The board will be conducting a public hearing on the banners requested for the "The School".

PLANNING BOARD

Comprehensive Plan- Mark Browne met with Renee Shur to discuss the economic direction of the village and how that would be established in the update of the comprehensive plan. The Planning Board is going to submit a grant application to Greenway for the update on the Comprehensive Plan.

Minutes of June 5, 2014 meeting were received.

HISTORIC PRESERVATION COMMISSION

Minutes of September 18, 2014 were received.

The commission is working on proposed changes to the sign regulations and regulations for solar panels.

ECONOMIC DEVELOPMENT DIRECTOR

Renee Shur is working on raising the profile of the village. An advertisement for Candlelight night will be at the Spectrum Theatre in Albany. Kathy Boyd, a graphic designer, was hired to create an advertisement for Candlelight Night. She is hoping with the high volume of viewers at the theatre it will give Kinderhook and the village increased exposure in the Albany area.

A pop up art exhibit will be held on November 29 from 5-7 pm. A percent of the sales will go to a tree fund that will be donated to the village to replace trees throughout the village.

Renee is creating a Kinderhook in your pocket pamphlet. The pamphlet will hold her economic development business cards that may be handed out to any business that you may feel would do well in the village. They will be able to call Renee and she can assist them in finding a suitable place for their business in our village.

Renee would like the village board to consider financial business incentives to encourage businesses and property owners in improving and upgrading the physical and aesthetic environment of the business district. The incentives could encourage business to locate in the community knowing the area is business friendly.

Renee would like the village board to consider advertising the space to rent and advertise what is available on the 2nd floor of the village hall. She feels the village board is missing out on the following three opportunities: 1. the rental of the space brings people into the village which will help them frequent the businesses in the village 2. Residents of our own village go to other villages to attend yoga classes that we have in our own village 3. Revenue for the village by renting out the space.

CORRESPONDENCE

Pedestrian safety letter from Jeremy Darman-Mayor Weaver forwarded Mr. Darman's letter to the Department of Transportation along with a letter of support. Mayor Weaver will write a letter to Mr. Darman informing him of this transaction.

VILLAGE HALL

Roof repair project-A special meeting is scheduled for November 25, 2014 at 3:00 pm with Marilyn Kaplan.

State Trooper Office- Landmark Flooring Concepts installed new rugs and tile throughout the state trooper's office and locker room.

RESOLUTION FOR VILLAGE ELECTION

Trustee Phillips made the following Resolution:

Resolve that the Village Election be changed to Wednesday, March 18, 2015 due to Election Law 15-104(1)(b) St. Patrick's Day.

The Resolution was seconded by Trustee Leiser. All voted "aye."

PUBLIC HEARING FOR PROPOSED LOCAL LAWS ON REAL PROPERTY EXEMPTIONS

A motion by Trustee Murphy to hold a public hearing on December 10, 2014 at 7:15 pm for PP LL #3-2014 Establishing Income Levels for the Persons with Disabilities and Limited Incomes Real Property Tax Exemption; PP LL#4-2014 Establishing Income Levels for the Senior Citizen Real Property Tax Exemption and PP LL #5-2014 Establishing Veterans Exemptions; seconded by Mayor Weaver. All voted "aye."

RECORDS MANAGEMENT

Records Destruction Authorization Sheet- Mayor Weaver made a motion to destroy the items in boxes 54, 55 and 56 according to the New York State destruction authorization sheet; seconded by Trustee Leiser. All voted "aye".

A letter of resignation was received from Maureen Linzi dated October 31, 2014 with an effective date of November 26, 2014. Mayor Weaver accepted Maureen's letter of resignation with regret.

Mayor Weaver made a motion to appoint Jackie Bujanow as the Records Manager; seconded by Trustee Phillips. All voted "aye."

AUDIT FOR THE COURT CLERK AND VILLAGE CLERK'S BOOKS

A meeting will be held on November 18, 2014 at 6:00 pm to audit the village clerk's books. A meeting to audit the court clerk will be held December 10, 2014 at 6:15 pm. The village clerk will confirm the day and time with the court clerk and will send an email to the village board confirming.

WASTEWATER COLLECTION PROJECT

The village received a letter from Ann Clark, Ryan Biggs Clark Davis Engineering & Surveying, and the engineering firm for the wastewater collection project dated October 31, 2014. Ann is requesting the village pay for 684 additional hours they have spent in the Construct Inspection Phase of this project. They had estimated the Construction Inspection Phase field time to be 720 hours.

Mayor Weaver noted the village has closed out the SMSI grant funds and will be submitting the last reimbursement for the CDBG grant funds after this meeting. She is unsure why Ann feels there is grant funds or contingency money remaining. Mayor Weaver wrote her in the summer letting her know the village was on a bare bones budget for the project. The village was not allowed to submit any engineering bills towards the CDBG grant funds since an RFP was not done on the hiring of an engineering firm for the project. The village board had agreed they would not do an RFP for the engineering portion since Clark Engineering had done all the preliminary engineering. The board decided to stay with Clark Engineering and pay their bills from the other funding sources.

Mayor Weaver stated she had asked Doug Clark and Erin Moore on several occasions if their numbers for the project were good as the village was tight on funding. The village would only be able to bond the exact amount needed for the project nothing more. Mayor Weaver requested a 20% contingency as she was worried there would be costly change orders. Erin and Doug had assured Mayor Weaver and Jim Dunham their numbers for the project were good. They were also aware the village would not be able to use the CDBG funds to reimburse any engineering fees. When the bids were opened and they were \$300,000 over budget Mayor Weaver thought the project was dead. Mayor Weaver contacted the representatives of CDBG requesting additional funding to keep the project going. They approved the additional funding for the project with some additional funding from SMSI also. This additional funding is what kept the project going or the project would have ended.

At this time the Mayor Weaver is hoping we have enough money to finish the project. She has approximately \$17,000 remaining and \$2,000 needs to be reimbursed back to the village's water fund to pay for village personnel working on the sewer project. A generator may need to be purchased and the project is still underway so all bills are not in. She is glad Casale Construction has not submitted any change orders but she knows due to drilling issues they were here for several more weeks than anticipated.

Ann replied that their company acted professional and honorably on the project and worked on good faith to make sure DOT certified the project. The construction administration was 3 times the amount of the contract but they are not requesting any reimbursement for that. They were also surprised at the amount of the bids as they went on the pricing for the sewer pipe installed during the sidewalk link. She noted the village paid the attorney fees why would we not pay theirs. It is a big hit for a small company like theirs. (720 hours @62/hr = \$42,408.00)

Mayor Weaver noted she is not sure where she would get the money to pay them as the referendum for the project only allowed the village to bond the \$231,400.00 needed. The village board could revisit the issue after the project was complete and all the bills were in.

SIDEWALK LINK PROJECT

Jim is currently working on the close out paper work for DOT. When everything is completed the final reimbursement may be applied for.

APPLICATIONS

Trustee Phillips is working with Gary Van Allen the village's insurance agent on a new application for the use of village property when serving alcohol at approved events.

Trustee Phillips made a motion approving the following applications; seconded by Trustee Murphy. All voted "aye."

- a. Laura Lapo requested the 2nd floor of the village hall on December 20, 2014 from 12 -8 pm to hold a congregation graduation party.
- b. Kinderhook Runners Club requested the use of the Village Hall 2nd floor on January 3, 2015 from 7am to 1 pm for a meeting.

RECREATION COMMISSION

A quorum of the commission was not present no meeting held.

KBPA

Kinderhook Business Professional Association is working on the details for Candlelight Night on Friday, December 12, 2014 from 5:30 pm – 8:30 pm.

Mayor Weaver made a motion to adjourn at 9:10 pm; seconded by Trustee Puckett. All voted “aye.”

Respectfully submitted,

Nicole H. Heeder
Village Clerk