

Minutes
May 11, 2016
Regular monthly meeting of the village board of Trustees

Present: Mayor James Dunham

Trustees: Richard Phillips
Dale Leiser
Robert Baumeister

Absent: Trustee Robert Puckett

Also attending: Dave Booth; Glenn Smith; Renee Shur; Jerry Callahan; Larry Eisen; Nick Eisen; Matt Cohn; Andrew Pelleterie; Jim Larm; Gary La Fountain; William Mancini; Clark Griffin, The School; Emelia Teasdale, The Columbia Paper and Rima Bostick.

MINUTES

Trustee Phillips made a motion to approve the minutes of the Special meeting on April 7, 2016 and April 11, 2016; Regular monthly meeting minutes of April 13, 2016; seconded by Trustee Leiser. All voted "aye".

BUDGET AMENDMENTS

Trustee Phillips made a motion to approve the following budget amendments presented by the village Treasurer; seconded by Trustee Baumeister. All voted "aye".

General Fund

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
A.1990.4 Contingent Account	A.1420.4 Law Contractual	\$ 1,010.00
A.1990.4 Contingent Account	A.1670.4 Central Printing and Mailing Contractual	\$ 169.99
A.1990.4 Contingent Account	A.1680.4 Central Data Processing	\$ 932.98
A.1990.4 Contingent Account	A.5010.4 Street Administration Contractual	\$ 56.05
A.1990.4 Contingent Account	A.5110.4 Street Maintenance Contractual	\$ 571.82
A.1990.4 Contingent Account	A.5650.4 Off-Street Parking Contractual	\$ 1,083.92
A.1990.4 Contingent Account	A.7140.4 Recreation Contractual	\$ 1,649.41
A.1460.1 Records Management Contractual	A.7520.1 Historic Commission Personal Services	\$ 46.50
A.1460.1 Records Management Contractual	A.8020.1 Planning Personal Service	\$ 127.10
A.8170.1 Street Cleaning Personal Service	A.8560.1 Shade Trees Personal Service	\$ 76.75
A.9040.8 Workers Compensation	A.9055.8 Disability Insurance	\$ 23.80
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		\$ 5,748.32

Water Fund

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
F.8310.4 Water Administration Contractual	F.8330.4 Purification Contractual	\$ 911.27
F.8310.4 Water Administration Contractual	F.8340.4 Transmission Distribution Contractual	\$ 29.68

ABSTRACT

Trustee Phillips made a motion to approve the monthly abstract in the amount of \$38,346.94; seconded by Mayor Dunham. All voted "aye".

TREASURER'S REPORT

Trustee Leiser made a motion to approve the monthly Treasurer's report; seconded by Mayor Dunham. All voted "aye".

FIRE DEPARTMENT

The monthly fire report and officer's meeting minutes were received. Larry Eisen reported the department attended 10 calls and 3 drills. The Columbia County Fire parade is schedule for July 3rd in Niverville. The AED class provided by the fire department was well attended.

Larry gave a presentation of the current air paks being used by the fire department compared to a new air pak. He noted the difference in safety issues with the older paks. He stated the older paks are beyond their life expectancy and noted this is a safety issue for our firefighters.

Trustee Phillips explained how the village proposes to pay for the air paks. The cost of the 15 air paks and masks is \$102,000. The annual payment of approximately \$25,000 for fire truck 352 that was paid off in the 2015/2016 fiscal year will be used to pay the air paks starting in the 2016/2017 fiscal year for the next 4 to 5 years.

Fire truck saving account-Trustee Phillips requested the Village Treasurer transfer the budgeted \$25,000 into the fire truck savings account by May 31, 2016.

DPW

Dave Booth reported the playground bathrooms were opened, stone was added to the playground, and the picnic tables were painted. Spring cleanup of the Square and the village pocket parks were being completed. The donation of several Box Elders by resident John Verace was planted along the Village parking lot on the parking lot side and additional Bluestone was added by the village.

DPW garage-Currently we are waiting for the bond and insurance requirements from One Way Construction before signing the contract.

DPW Equipment and financing of backhoe-There is a 20 day waiting period after the Legal Notice of Estoppel. The closing of the bond and payment can be made on or after May 20, 2016

Water Department-The DPW is currently working with Rural Water on the GPS mapping of the water shutoffs.

The Village received the results for the PFOA water testing. The results were .00067 parts per billion which is below the allowed levels.

Water Protection Project at Creek- The contract has not been signed to date. The Engineer and contractor are waiting for the weather to improve to complete the repair of the water line.

Wastewater Pump station meter- The one year warrantee on the Emmons Meter at the pump station will be expiring. This was an expense not considered when drafting the village 2016/2017 budget. A one year service contract with Emmons Pump & Control, Inc. will need to be considered. The maintenance fee for the 35 users will need to increase due to the added maintenance contract of the Emmons Meter.

CODE ENFORCEMENT OFFICER

The CEO/ZEO monthly report was received with \$1,497.50 fees collected.

It was discussed if the advertising flyers left on residents' lawns should be considered littering and if a new law should be drafted or an existing law. Trustee Phillips noted a new or amended law will cost money. At this time the village office has placed an ad on the scrolling news of the

village website and has informed residents by email blast how they can individually stop the delivery of advertising flyer. It was decided to continue to inform the residents to contact the newspaper to have their address removed from delivery.

Permit fees non-profit-The Village Board would like to adopt a policy to waive permit fees for non-for-profit organizations. Mayor Dunham would like the village attorney to review and draft a resolution for the village board to adopt.

RT. 9 SIDEWALK, GAFFNEY LANE TO VILLAGE LINE

The Mayor requested board approval to investigate extending the sidewalk from Gaffney Lane to the Village line. The project would probably be an 80/20 match to fund the project. Jim feels the project may be difficult to get approved since there is no destination.

TREE FUND PLANTINGS

With the approximate \$1,700 of donated funds remaining the village DPW will be planting trees on several village sites.

PURCHASE OF MEDICAL DIRECTION WITH AED

A motion was made by Mayor Dunham to purchase the Medical Direction software for all three of the Village's AEDs, seconded by Trustee Leiser. All voted "aye".

REQUEST FOR PROPOSALS FOR TRAFFIC CALMING STUDY

Mayor Dunham appointed the following members to a traffic study committee; Brian Murphy, Chairman, Laura Darmean, Jeff Richards, Tom Mueller and Mayor Dunham. Proposals for the study are due by May 18, 2016.

CLIMATE SMART COMMUNITIES-RESOLUTION

Mayor Dunham made the following Resolution; seconded by Trustee Phillips. All voted "aye".

Resolution on the Village of Kinderhook adopting the New York State Climate Smart Communities Pledge

Whereas the Village of Kinderhook (hereinafter "local government") believes that climate change poses a real and increasing threat to our local and global environments and is primarily due to the burning of fossil fuels; and

Whereas the effect of climate change will endanger our infrastructure, economy and livelihoods; harm our farms, orchards, and ecological communities, including native fish and wildlife populations; spread invasive species and exotic diseases; reduce drinking water supplies and recreational opportunities ; and pose health threats to our citizens; and

Whereas we believe that our response to climate change provides us with an unprecedented opportunity to save money, and to build livable, energy-independent and secure communities, vibrant innovation economies, healthy and safe schools, and resilient infrastructures; and

Whereas we believe the scale of greenhouse gas (GHG) emissions reductions required for climate stabilization will require sustained and substantial efforts; and

Whereas we believe that even if emissions were dramatically reduced today, communities would still be required to adapt to the effects of climate change for decades to come, therefore, be it

Resolved, that the Village of Kinderhook, in order to reduce greenhouse gas emissions and adapt to a changing climate, adopts the New York State Climate Smart Communities Pledge, which comprises the following ten elements:

1. pledge to be a Climate Smart Community;
2. set goals, inventory emissions, plans for climate action;
3. decrease community energy use;
4. increase community use of renewable energy;
5. realize benefits of recycling and other climate-smart solid waste management practices;
6. reduce greenhouse gas emissions through use of climate-smart land-use tools;
7. enhance community resilience and prepare for the effects of climate change;
8. support development of a green innovation economy;
9. inform and inspire the public; and
10. commit to an evolving process of climate action.

INSURANCE

The village's insurance agent Gary Van Allen spoke with Roger Cuva from NYMIR to assist the village in safety training for the DPW.

SURPLUS PROPERTY

Trustee Phillips is working with Deputy Clerk Carol VanDenburgh placing items on Auctions International to sell.

ZONING BOARD

No meeting was held due to lack of business; therefore, no report received.

PLANNING BOARD

Minutes of March 3, 2016 were received.

A Public Hearing was held for the Kinderhook Library addition. The addition was approved.

COMPREHENSIVE PLAN UPDATE

The Committee is in the process of preparing all data received for the proposed revisions to the Comprehensive Plan for Village Board approval.

HISTORIC PRESERVATION COMMISSION

No meeting was held due to lack of business; therefore, no report received.

ECONOMIC DEVELOPMENT DIRECTOR

The monthly report from the Economic Director was received.

Naming of the Village Hall 2nd fl-Renee encourages the village board to move forward with the scheduled projects.

Main Street Program- Renee and Mayor Dunham met with each property owner to discuss the Main Street Program and their interest. She would like the village board to consider hiring a consultant for approximately \$5,000 to assist in applying for grant funds through the Office of Community Renewal. The village could build on the success of the wastewater grant through Office of Community Renewal.

CORRESPONDENCE

Town of Kinderhook Memorial Day Parade-The village board was invited to march in the Memorial Day Parade on May 30, 2016 at 10 am in Valatie.

The School/Jack Shainman Gallery-Clark Griffin, The School's operations manager attended the village board meeting informing the village of their upcoming event on May 22, 2016. He informed the board they were expecting 2,000-2,500 people at their now annual event and have considered traffic, bathrooms etc... for the event. If anyone has questions they can contact Clark at The School.

VILLAGE HALL

NYS Troopers front door – Mayor Dunham has requested Trustee Puckett acquire an estimate for the repair/replacement of the troopers front entrance door.

Time Warner Agreement for fiber optics for NYS Police-Trustee Puckett met with a representative from Time Warner. They will be adding cable for the state troopers at the existing site.

1st floor ADA bathroom –Wallace Architecture is near completion of the architectural drawings. Mayor Dunham would like to hold a special meeting in two weeks to move forward with the project as the funds for the project need to be expended by August.

SIDEWALK LINK PROJECT – TITLE VI

Mayor Dunham is working on the policy to be submitted for Board for approval to meet the deadline of August 2, 2016.

WASTEWATER COLLECTION PROJECT

Mayor Dunham has been working with Doug Clark, Clark Engineering and Village of Valatie Mayor Diane Argle and Paul Warner on a solution for the defective meter at the village line. A proposed solution would be to install a cartridge meter at the line with an inlet pipe at the pump station.

Mayor Dunham, Trustee Leiser, and David Booth will meet next week to discuss the proposed meter replacement at the village line.

Office of Community Renewal-The village received the official close out letter stating all requirements have been met for the grant funds received for the wastewater project.

APPLICATIONS

- a. Trustee Baumeister made a motion approving Niverville Fire Department's request to move K2 bleachers to the Town Park for use; seconded by Trustee Leiser. They will need to contact David Booth at the time of removal. All voted "aye".
- b. A motion made by Trustee Phillips approving the Friends of Library's request to place a sign two weeks prior to advertise their book sale; seconded by Trustee Baumeister. All voted "aye".
- c. A motion made by Trustee Phillips approving Renee Bornt's request to use the playground pavilion on May 14, 2016 from 2pm-10pm for a 1st Communion; seconded by Mayor Dunham. All voted "aye".

RECREATION COMMISSION

Interviews will be held on June 13th for the staffing of the summer program.

KBPA

The Kindercrafter Fair will be held on June 4th in the village square with the Farmer's Market.

TAXPAYER TIME

Village resident Andrew Pelleteri requested the Board consider moving taxpayer time to the beginning of the meeting with a 3-5 minute time limit. He also suggested establishing a consent agenda.

Rima Bostwick concurred with Mr. Pelleteri's request along with keeping the taxpayer time at the end of the meeting. She requested the Board to rethink the proposed additional lighting in the Village parking lot and consider adding trees to the middle of the parking lot creating an island. She would also like the village to acquire a data base of professional skills of village residents to use as volunteer labor.

Gaffney Lane-Gary La Fountain inquired when the resurfacing of Gaffney Lane will be done. Mayor Dunham replied skid boxing may be done this year and resurfacing in the future with drainage.

Dead End Signs-A discussion concerning the dead end signs placed on top of the street signs off of Gaffney was discussed. One is missing already and the local residents do not care for them.

Trustee Phillips made a motion to adjourn the village board meeting at 9:20 pm and enter into Executive Session to discuss personnel; seconded by Mayor Dunham.

Mayor Dunham made a motion to pay a voucher for personal mileage in the amount of \$89.01; seconded by Trustee Baumeister. All voted, Mayor Dunham, Trustee Baumeister, Trustee Leiser, Trustee Puckett "aye"; Trustee Phillips, "nay".

A motion was made by Trustee Baumeister to adjourn Executive Session at 9:27 pm; seconded by Mayor Dunham; all voted "aye".

Respectfully submitted,

Nicole H. Heeder
Village Clerk