

Minutes
Regular Monthly meeting of the Village Board
Wednesday, November 9, 2016

Present: Mayor James Dunham

Trustees: Richard Phillips
Dale Leiser
Robert Puckett
Robert Baumeister

Also attending: Glenn Smith; Larry Eisen; Renee Shur; Emilia Teasdale, The Columbia Paper.

Mayor Dunham called the meeting to order at 7:30 pm.

Taxpayer Time #1

No one requested to speak.

MINUTES

A motion made by Trustee Puckett approving the minutes of October 6, 2016 Special Meeting on the DPW Highway Garage and October 19, 2016 Regular monthly meeting; seconded by Trustee Phillips. All voted "aye".

ABSTRACT

A motion made by Trustee Phillips approving the monthly abstract in the amount of \$127,044.82 seconded by Trustee Baumeister. All voted "aye".

TREASURER'S REPORT

Trustee Phillips made a motion approving the monthly Treasurer's report; seconded by Trustee Leiser. All voted "aye".

FIRE DEPARTMENT

Larry Eisen reported 6 calls, 4 Drills and 2 Details. The monthly fire incident report was received with the officer's meeting minutes. The high band radios were installed and the old low band radios and pagers will be collected and inventoried to be sold on Auctions International.

Dry hydrant at the creek-The fire chief stated the dry hydrant at the pump house along the creek is completely unusable and can be removed.

Fire Extinguisher-The fire department is considering purchasing 7 fire extinguishers with brackets with the donation of funds from the Lions Club. Glenn Smith will send Larry the new requirements for fire extinguishers.

DPW

Highway Garage- An eye wash station and a wash tub were missed when inventorying the garage. They will need to be submitted to the insurance company. A change order is requested to add an electric extension for the air compressor and an electric extension outside to wash the trucks for \$1,254.00. Also, to add an outlet with a transfer disconnect switch where the

generator would be plugged in if the electric goes out the switch is not included in the quote. Mayor Dunham made a motion to accept the proposed change orders for \$1,254.00; seconded by Trustee Baumeister. All voted "aye".

Sander-The sander broke down again Rob has welded it twice and has rebuilt the engine. Trustee Leiser noted it is time to purchase a new one as the village cannot afford not to have one. They are about \$4,300-\$4,500 he will receive quotes. The sander and the roller can be placed on Auctions International for sale.

Waterline at Creek-the top soil and seeding is not completed the village will hold Harkins Mechanical check until it is completed.

William Street Design-Jim will meet with Brendon Fitzgerald from Hudson Valley Engineering in December to discuss their quote of \$36,000 that was received in 2015/2016 fiscal year.

CODE ENFORCEMENT OFFICER

The CEO/ZEO's monthly report was received with \$727.00 of permit fees collected and 7 permits issued. The attorneys of Fitzsimmons & Mills moved into the Old Cigar shop on Broad Street. The owner Mr. Tom Davis has an architecture firm that will move in down stairs.

5 Church Street- The bank cleaned the property and will be listing the property for auction.

Sunset Ave-The owner handled the violations issued on property maintenance. Glenn will be issuing a new violation for structural issues on the building.

TREE FUND

National Grid removed the tree on 5 Broad Street. A request to determine the right away and if there are funds available in the tree fund to plant a replacement tree.

TRAFFIC CALMING STUDY

Mayor Dunham signed the contract with WSP Parsons and Brinckerhoff. Detectors were placed on Albany Ave, Hudson Street, Eichybush Road and William Street. A count will be done on William Street to determine how many cars are avoiding the traffic light.

CLIMATE SMART COMMUNITIES

A presentation will be held on recycling food on November 15th members of the climate smart committee will attend. This maybe something the committee would like to present to the village.

The committee is researching to become an Energy Smart Community. There are funds available through NYSERDA and they provide training to the code enforcement officer.

Solar Panel regulations-The planning board is working on regulations for solar panels. Trustee Puckett requested when they are ready to include the Historic Preservation Commission.

INSURANCE

DPW Cost for Fire-As the village incurs expenses due to the fire invoices will be sent to Matt Sherman for reimbursement.

Cyber Security-Trustee Puckett, Trustee Phillips, Mike Van Allen and I reviewed the application for Cyber Security. Mike will submit a quote based on our answers for the village board to consider for next year's budget.

PAYROLL

Payroll is being set up to start paying village employees every other week starting January 2017 per a motion passed by the Village Board.

ZONING BOARD

No monthly meeting was held.

PLANNING BOARD

Minutes of July 7, 2016 and August 4, 2016 were received.

No monthly meeting was held.

Solar Panel regulations-The planning board is working on solar panel regulations and signage. Mayor Dunham will send Susan Paterson information on the solar panels for the Planning Board to review.

Sign Regulations-The village has allowed sandwich board signs in the village square for businesses. Renee requested the village board consider allowing new businesses to use a sandwich board sign for the first couple of months a business opens to assist them becoming established.

COMPREHENSIVE PLAN UPDATE

Minutes of July 7, 2016 were received.

A motion made by Mayor Dunham to hold a Public Hearing on the Comprehensive Plan Update on December 14, 2016 at 7:00 pm; seconded by Trustee Phillips. All voted "aye". The Comprehensive Plan Update will be sent to the Columbia County Planning Board for review. A copy will be sent to the Village of Valatie and the Town of Kinderhook.

HISTORIC PRESERVATION COMMISSION

No monthly meeting was held.

ECONOMIC DEVELOPMENT DIRECTOR

Renee's monthly report was received.

Lighting Study- The insurance agent requested minor revisions to the contract with Sage Associates. Mayor Dunham will sign the contract when the suggested revisions are made.

Naming of the Village Hall 2nd fl-Renee is expecting more events in the 2nd floor of the village hall and would like the Village Board to official name it to help with advertising and location of an event. Mayor Dunham will request one member of each board/commission to become an official judge and requested Renee as the village EDC to run the contest.

Trustee Phillips is working on a new fee structure for the rental of the village hall to allow a reduced time frame of the rental with a lesser rental fee and to allow a renter to separate their rental time over different days. (A \$25.00 fee for two hours or less \$50.00 fee for 3-4 hours and \$100.00 for over 4 hours) All non for profits will be free unless they collect money for the event.

Trustee Phillips made a motion to adopt the proposed fee schedule; seconded by Trustee Baumeister. All voted “aye.”

Kinderhook Creek Access-Renee sent a sample support letter to the communities along Kinderhook Creek for support to designate Kinderhook Creek as a NYS Waterway. She would like to send the support letters and a resolution noting the support of the New York State Senate and Assembly designating Kinderhook Creek an inland waterway. The legislation will allow the village to apply for federal funds under the Local Waterfront Revitalization Program.

RESOLUTION BY THE VILLAGE OF KINDERHOOK VILLAGE BOARD
REQUESTING LEGISLATION TO DESIGNATE THE KINDERHOOK
CREEK AS AN INLAND WATERWAY

At a regular meeting of the Village Board of the Village of Kinderhook, Columbia County, New York, duly held on the 14th day of December, 2016 at the Village Hall, 6 Chatham Street, Kinderhook, New York, the following Resolution was proposed and seconded:

Resolution by: Mayor James Dunham;

Seconded by: Trustee Robert Baumeister.

WHEREAS, the Kinderhook Creek waterway feeds into the Hudson River traversing the Village of Kinderhook and other local municipalities within Columbia County; and

WHEREAS, the waterway plays a central role in our local ecosystem impacting groundwater quality, biodiversity, and recreation; and

WHEREAS, Senator Kathleen A. Marchione and Assemblyman Steven F. McLaughlin represent the Village of Kinderhook in the state legislature and have offered assistance to introduce legislation that proposes to designate the Kinderhook Creek as an inland waterway; and

WHEREAS, this legislation would allow the Village of Kinderhook and many communities in Columbia County to take advantage of federal funds to protect these bodies of water and would increase eligibility for technical assistance under the Local Waterfront Revitalization Program (LWRP), administered by the Division of Coastal Resources under the New York Department of State; and

WHEREAS, designating the waterway as inland waterway would make communities eligible for the grant funding necessary for planning, design, feasibility studies, and construction projects as well as implementation of local LWRPs; and

WHEREAS, passage of this bill would allow the Village to apply for state and federal funds to invest in historic and environmental infrastructure projects, that will create jobs, bring tourism, and improve the quality of our water.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Trustees of the Village of Kinderhook request that the members of the New York State Senate and Assembly support the request to designate the Kinderhook Creek as an inland waterway.

Upon question of the foregoing Resolution, the following Board members voted "Aye" in favor of the Resolution:

- Mayor James Dunham;
- Trustee Richard Phillips;
- Trustee Dale Leiser;
- Trustee Robert Puckett; and
- Trustee Robert Baumeister.

The following Board members voted "No" in opposition thereto:

_____ ; and
_____.

The Resolution having been approved by a majority of the Village Board, the same was declared duly adopted by the Mayor of the Village of Kinderhook.

DONATION LETTER

Mayor Dunham inquired with the village attorney the purpose of a resolution when accepting a donation. He explained the reason a resolution is required for a donation of funds is to set up a separate account for the funds received.

VILLAGE HALL

Village Hall Bathrooms-A motion by Trustee Puckett to approve a change order to install a wood flooring instead of tile in the hallway into the bathrooms and the open office space for \$170,00; seconded by Mayor Dunham. All voted "aye".

2nd fl Repairs-The patching and painting of the walls and ceiling of the 2nd floor has been completed. Trustee Puckett noted there was a water infiltration above the middle window when it rained. He believes it is when we receive rain from the north. He placed a call into Marilyn Kaplan to discuss. The village board agreed to have Mid State inspect as the roof is under warranty.

Trustee Puckett installed a light in the entrance way going upstairs and a new toilet seat. He would like to complete additional work in the new fiscal year. Mayor Dunham would like to have the DPW adjust the hinges on the doors under the stage to keep from marking the floor. A punch list of what the village DPW can do over the winter needs to be compiled.
State Trooper's door- Wolfe-Mueller Construction will replace the door and side windows as a one piece unit. His quote was for \$8,400 to replace the door in kind, paint and repair the molding above the 2nd floor entrance.

WASTEWATER COLLECTION PROJECT

Meter at pump Station-The village is waiting on the replacement pump from Emmons Pump.

MILLS PARK-MARY CROTTY

Mary Crotty would like to have her Girl Scout troop spruce up Mills Park along Albany Avenue in the spring. Mayor Dunham would like to call the entire corner of Albany Ave and Railroad Ave Mills Park and to move the sign near Railroad Ave. Renee requested the new sign be consistent with the new sign by the post office.

MVB Statue -SIGN

Gerry Smith on behalf The Garden club is requesting to place a small sign stating "Maintained by Kinderhook Garden Club" in the flower bed by the Martin Van Buren Statue. Mayor Dunham would like the sign to be consistent to the no parking sign on the Flammerie building.

APPLICATIONS

A motion made by Trustee Baumeister approving the following applications; seconded by Trustee Leiser. All voted "aye".

APPLICATIONS

A motion made by Trustee Baumeister approving the following applications; seconded by Trustee Leiser. All voted "aye".

- a. Columbia County Historical Society requested the 2nd fl of Village Hall on 11/12/16 from 3-7 pm
- b. David Smith requested the 2nd fl of the Village Hall on Dec. 9, 2016 to hold a concert for Candlelight Nite and Saturday, December 3, 2016 for rehearsal from 8 am-noon
- c. Kinderhook Library requested to amend application for use of the 2nd fl to the first fl on 12/9
- d. Shannon Eigenbordt requested the use of the 2nd fl on December 3rd from 1-5 pm for a child's birthday party
- e. KBPA requested the closure of Hudson Street to Slyvester Street, Village Sq & Bandstand on 12/9 for Candlelight Nite

Trustee Puckett requested directions on how to operate the elevator be placed in the elevator and have the inspection company update the inspection on the elevator.

RECREATION COMMISSION

The Halloween party went well.

KBPA

The committee met and discussed Candlelight night on December 9, 2016.

TAXPAYER TIME

Mayor Dunham will present Marc Gold a certificate declaring December 16, 2016 Marc Gold Day.

The decorating of the village square and the Christmas tree is scheduled for Friday, December 2, 2016.

Clerk Association Meeting-Trustee Phillips made a motion to allow the Clerk and Deputy Clerk attend the clerk's association meeting in Colonie on Wednesday, November 16, 2016 and close the office at 11:00 am. An email blast will be sent notifying the village residents the office will close early.

Trustee Puckett made a motion to adjourn at 9:11 pm and enter into executive session on personnel; seconded by Trustee Phillips. All voted "aye".

Trustee Puckett made a motion to adjourn executive session at 9:21 pm and adjourn the village board meeting; seconded by Trustee Phillips. All voted "aye".

Respectfully submitted,

Nicole H. Heeder
Village Clerk