

Minutes  
Regular Monthly meeting of the Village Board of Trustees  
March 9, 2016

Present: Mayor Carol Weaver via Face Time Venice Fl.

Trustees: Richard Phillips  
Dale Leiser  
Robert Puckett  
Brian Murphy

Also Attending: Glenn Smith; David Booth; Jim Dunham; Renee Shur; Larry Eisen; Nick Eisen  
Ruth Piwonka; Rima Bostick; Harry Birckmayer; Bernadette Powis; Eric De Kraai; Emelia  
Teasdale, the Columbia Paper.

Mayor Weaver opened the monthly meeting at 7:30 pm.

### **MINUTES**

Mayor Weaver made a motion to approve the minutes of February 10, 2016 Regular Monthly meeting and February 24, 2016 Special meeting; seconded by Trustee Leiser. All voted "aye".

### **BUDGET AMENDMENTS**

Mayor Weave made a motion to approve the following budget amendments presented by the Treasurer; seconded by Trustee Phillips. All voted "aye".

#### *General Fund*

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
A.1355.4 Assessment Contractual	A.1670.4 Central Printing Contractual	\$74.00
A.1355.4 Assessment Contractual	A.1680.4 Central Data Processing	\$181.70
A.1355.4 Assessment Contractual	A.1910.4 Unallocated Insurance	\$346.67
A.5132.4 Central Garage Contractual	A.5010.4 Street Administration Contractual	\$147.87
A.7140.41 Recreation Rec. Com	A.7140.4 Recreation Contractual	\$ 77.41
A.5142.1 Snow Removal Personal Service	A.8560.1 Shade Trees Personal Service	\$531.25

#### *Water Fund*

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
F.8320.4 Source & Pumping Contractual	F.8340.4 Transmission Contractual	\$3,535.86

### **ABSTRACT**

Mayor Weaver made a motion to approve the monthly abstract in the amount of \$31,126.14; seconded by Trustee Phillips. All voted "aye".

### **TREASURER'S REPORT**

Mayor Weaver made a motion to approve the monthly Treasurer's Report; seconded by Trustee Puckett. All voted "aye".

### **FIRE DEPARTMENT**

Larry Eisen reported the firemen attended 8 fire calls and 2 drills. The monthly fire report was received and minutes of the officer's meeting.

A portable radio on 35-2 was damaged during a mutual aid fire call with Valatie. Valatie's insurance will cover the cost of replacement.

### **DPW**

Dave attended NYSDEC training to apply for Pesticide Certification. He will need to sit for the required test to receive his certification.

The DPW pruned the trees in the village square, fire house and pump house.

DPW garage-the bid opening for the Department of Public Works Highway Garage is scheduled for Wednesday, March 23, 2016 at 6:10 pm.

Financing of backhoe-Trustee Leiser received updated interest rates from The Bank of Greene County and Kinderhook Bank. The Bank of Greene County interest rate was 1.990% for a five year loan. Kinderhook Bank was 1.875% for a five year loan.

Trustee Leiser made a motion to borrow \$53,396.70 for five years with Kinderhook Bank at 1.875%; seconded by Trustee Puckett. All voted "aye".

Water Department-the news reported Hoosick Falls water was contaminated with toxic chemical Perfluorooctanoic Acid. Trustee Leiser has requested the village water be tested for PFOA to ensure the village water is good. At this time Renesselear County requests will be fulfilled first.

Waterline Protection Project-the bids are scheduled to be opened on March 23, 2016 at 6:00 pm.

### **CODE ENFORCEMENT OFFICER**

The monthly report was received with \$713.25 of permit fees collected.

Violations- 3 Church Street; Glenn was informed the house was auctioned and three bids were received. When he is informed of the new owner he will inform them of the Historic Preservation Review.

Old Cigar Shop-The owner is currently working on the inside in preparation for his tenant to move in this spring.

Glenn attended his annual training in Lake Placid last week. He stated there are a tremendous amount of code changes that will be adopted by the state on June 28, 2016. The state will be adopting three cycle changes. Glenn would like to utilize the 2<sup>nd</sup> floor of the village hall to hold a seminar for contractors. He will inform them of the code changes that will be required.

Court Grant to make the bathrooms ADA Bathrooms-Trustee Puckett asked Glenn Smith if he would oversee the construction of the bathrooms as he did with the Village hall roof repair project. Glenn agreed to oversee the construction and felt one ADA bathroom would be adequate and compliant with current code regulations.

### **REQUEST FOR PROPOSALS FOR TRAFFIC CALMING STUDY**

Jim Dunham and Trustee Murphy drafted a RFP to have a traffic calming study conducted. Trustee Murphy sent the draft to the village board with no returned comments. Three quotes are needed to move forward. He requested to send the RFP out to three engineering companies who

handle this type of work. The village board approved the RFP for the traffic calming study be submitted to three engineer companies.

### **INSURANCE**

DPW Costs from Fire-A list of costs and items purchased with copies of invoices will be submitted to Matt Sherman for his files.

Safety Committee-Trustee Phillips would like to start a safety committee.

### **SURPLUS PROPERTY AUCTION**

Trustee Phillips and Trustee Leiser are currently working on the submission of items.

### **ZONING BOARD**

No meeting held.

### **PLANNING BOARD**

Minutes of January 7, 2016 and February 4, 2016 were received.

Paul Calcagno met with the planning board to discuss his proposal to open a new pizza place on the other side of his Broad Street Bagel Co. He will use the basement for the preparation of cold prep and the same kitchen as Broad Street for the pizza. He would like to be open this April or May.

### **COMPREHENSIVE PLAN UPDATE**

The committee went over the vision and goals of the comprehensive plan. They will review the past plan compared to the new survey. With the assistance of Jim and the consultant, the maps of the village were detailed better. The committee will prepare the comprehensive plan update to be approved by the planning board and ultimately submitted to the village board for public hearing. They are months away from this and will keep the village board updated.

### **HISTORIC PRESERVATION COMMISSION**

There was no meeting held.

### **ECONOMIC DEVELOPMENT DIRECTOR**

Renee's monthly report is now on the village website for public review. Renee is working with the village office on a new tab "Kinderhook in the news". A new restaurant opened on Albany Ave. It is Eat, Sit and Smile.

Renee is requesting direction from the village board on where to place the new village parking lot sign. The removal and possible replacement of the three sided Kiosk will need to be discussed. Does the village want to replace the kiosk and if so can this be a boy scout project.

### **VILLAGE HALL**

Roof Repair Project-Trustee Puckett would like village attorney, Robert Fitzsimmons, to review the bond paperwork for the Roof Repair Project. He would like the attorney to confirm if the remaining bond money can be used for repairs on the Village Hall. The second floor of the village hall needs work. There was a discussion if the village hall would benefit from a generator.

1<sup>st</sup> floor bathrooms –ADA compliant- the village board reviewed three plans submitted by Wallace architect. Trustee Puckett made a motion to go with one ADA compliant bathroom; seconded by Trustee Murphy. All voted “aye”.

Garbage Contract-Trustee Puckett is preparing the bid documents for garbage removal in the village. A two year contract with an option of a two year extension was discussed. The option of residents purchasing a 3 month sticker instead of a sticker on each bag was also discussed. The village board agreed to have this as an option in the contract but would like more information before choosing to make any decisions for our village. The Village of Valatie currently uses this option.

Trustee Puckett made a motion to go out to bid on the village garbage contract. The bids will be opened on Monday, March 28, 2016 at 6:00 pm; seconded by Trustee Murphy. All voted “aye”.

### **PAYROLL**

Trustee Puckett made a motion to change the village payroll from weekly to bi-weekly at the start of the new fiscal year; seconded by Trustee Phillips. All voted “aye”.

### **SIDEWALK LINK PROJECT**

Title VI-The Village of Kinderhook was randomly selected as one of sixteen municipalities who received federal funding through NYSDOT that is required to go through a review for Title VI non- discrimination review. One requirement is for the village to have a Title VI coordinator. Glenn Smith has agreed to become the village’s Title VI coordinator. Jim Dunham will respond to the questioner received on February 5, 2016 from David Perez, Title VI Program Manager.

### **WASTWATER COLLECTION PROJECT**

The village received the official report from the Office of Community Renewal on the audit of the NYS CDBG grant funds received. The report dated February 8, 2016 revealed no findings, 4 concerns and no recommendations. Mayor Weaver responded and addressed the four concerns. This was the last step for the close out documents to begin.

### **APPLICATIONS**

Mayor Weaver made a motion to approve the following applications: seconded by Trustee Murphy. All voted “aye”.

- a. Kinderhook Memorial Library is requesting the playground pavilion on June 22, 2016  
5:00 pm-7:00 pm summer reading kick off
- b. Kinderhook Memorial Library is requesting the playground baseball diamond on July 7, 21  
and August 11, 25 at 3:00 pm to play quid ditch
- c. Kinderhook Sports Men's Assoc. is requesting to place a sandwich board sign advertising  
a ham shoot from 3/5-3/14
- d. Garden Club of Kinderhook is requesting the village square on 5/21, 8 am-noon to hold  
annual plant and bake sale
- e. NCLL is requesting the baseball fields from April through July, Mon.-Fri.; 4:30 pm to dusk  
and all day Saturdays
- f. Northern Columbia Chaos is requesting the pavilion and softball diamond outfield for  
parking  
on 6/25; 8:00 am-11:00 am for a 5K
- g. Sandra Flavin - Chatham Pilates is requesting the use of Village Hall 2nd floor on Wed.

from 5:30-6:30 to hold Pilates mat class

h. KBPA is requesting the Village Square and bandstand for the following events:

Farmer's Market starting May 7th 8:30 am-12:30pm; Craft fair, June 4th 6:00 am-3 pm;  
People's Parade July 4, 11:30 am-1 pm; Food Truck Night, June 23 & August 25 all day;  
October Fest, Oct 8; Candle Lite Nite, December 9th, 5-pm-10 pm

## **RECREATION COMMISSION**

Minutes of February 8, 2016 meeting were received.

The Easter Egg Hunt will be held on March 26, 2016 at noon behind the Vanderpoel House. The Elks Lodge will be taking pictures at the bandstand weather permitting they may move to the village hall 2<sup>nd</sup> floor.

## **KBPA**

A calendar of events was presented to the village board for approval and will be added to the village web site.

## **TAXPAYER TIME**

Q: Harry Birckmayer requested what was the status of the hazardous trees on 27 Chatham Street?

A: Mayor Weaver responded that this is a litigation issue and she cannot respond.

Q: Does the Village have adequate liability insurance coverage?

A: Trustee Puckett responded he believes the village has adequate coverage based on what the insurance agent requires the village to have.

Q: The dates of the liability insurance coverage on the DOT work permit signed by the Mayor looks like it had expired. Harry wants to know if the liability insurance was extended.

A: Mayor Weaver stated the DOT work permit is not closed out.

Q: Mr. Birckmayer would like to know if the dates for liability coverage on the permit were extended. The dates on the permit expired before the construction ended.

A: Mayor Weaver was unsure of the liability question and stated she would obtain an answer for Mr. Birckmayer by next week.

Climate Smart Community-Jim Dunham requested the village make a pledge and set goals to look into various ways of saving energy. Mark Browne noted this is part of the Comprehensive Plan Update and the Town of Kinderhook has started a Climate Smart Community. He would like the village to dove tail off of the town.

Girls Softball field-Village resident, Eric De Kraai requested the village board consider changing the baseball field into a skinned girls' softball field. Mr. Kraai is willing to drag the field and raise the money for the proposed changes. The village board would like to take time to visit the field and understand what a skinned softball field is. Trustee Phillips wanted to remind everyone this is a village park not a sports complex. The village will revisit the issue at the April village board meeting.

Trustee Puckett thanked Mayor Weaver and Trustee Murphy for their time on the village board. He noted the past several years have had many projects that needed a lot of attention and detail.

Mayor Weaver made a motion to adjourn the village board meeting at 9:11 pm; seconded by Trustee Phillips. All voted “aye”.

Mayor Weaver made a motion to enter executive session at 9:20 pm on litigation, she requested Jim Dunham to attend the executive session; seconded by Trustee Phillips. All voted “aye”.

No motions or decisions were made.

Mayor Weaver made a motion to adjourn executive session at 9:36 pm; seconded by Trustee Murphy. All voted “aye”.

Respectfully submitted,

Nicole H. Heeder  
Village Clerk