

Minutes  
 Regular Monthly Meeting of the Village Board of Trustees  
 June 8, 2016

Present: Mayor James Dunham

Trustees: Richard Phillips  
 Dale Leiser  
 Robert Puckett (arrived 8:10pm)  
 Robert Baumeister

Also attending: Glenn Smith; David Booth; Renee Shur, Larry Eisen; Gary La Fountain; Christine Kilmartin; Casey Kilmartin; Peter Bujanow; and Emelia Teasdale, The Columbia Paper.

**MINUTES**

A motion made by Trustee Leiser to approve the minutes of May 11, 2016; seconded by Trustee Baumeister. All voted "aye". Trustee Phillips made a motion to approve the special meeting minutes of May 25, 2016; seconded by Trustee Leiser. All voted "aye".

**BUDGET AMENDMENTS**

Trustee Phillips made a motion approving the following budget amendments presented by the village Treasurer: seconded by Trustee Leiser. All voted "aye".

<b>General Fund</b>		
<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
A.1210.4 Mayor Contractual	A.1110.4 Justice Contractual	\$ 56.51
A.1210.4 Mayor Contractual	A.1325.4 Clerk Treasurer Contractual	\$ 367.94
A.1210.4 Mayor Contractual	A.1420.4 Law Contractual	\$ 345.00
A.1620.4 Buildings Contractual	A.1620.41 Buildings Contractual Grant	\$ 2,799.56
A.1630.4 Village Clock Contractual	A.1670.4 Central Printing and Mailing Contractual	\$ 85.59
A.1630.4 Village Clock Contractual	A.1680.4 Central Data Processing	\$ 38.99
A.5010.1 Street Administration Personal	A.3620.1 Safety Inspection Personal Service	\$ 0.04
A.5132.4 Central Garage Contractual	A.5010.4 Street Administration Contractual	\$ 151.31
A.5142.1 Snow Removal Personal Service	A.5110.1 Street Maintenance Personal Services	\$ 2,427.26
A.5142.4 Snow Removal Contractual	A.5110.4 Street Maintenance Contractual	\$ 2,339.73
A.5410.4 Sidewalks Contractual	A.5650.4 Off-Street Parking Contractual	\$ 546.00
A.5142.1 Snow Removal Personal Service	A.7140.1 Recreation Personal Service	\$ 3,624.76
A.7140.4 Recreation Rec. Contractual	A.7140.4 Recreation Contractual	\$ 1,214.18
A.1460.1 Records Management Personal	A.7520.1 Historic Commission Personal Services	\$ 268.52
A.1460.1 Records Management Personal	A.8020.1 Planning Personal Service	\$ 79.56
A.5142.1 Snow Removal Personal Service	A.8560.1 Shade Trees Personal Service	\$ 38.50
A.1990.4 Contingent Account	A.8560.4 Shade Trees Contractual	\$ 149.74
A.1990.4 Contingent Account	A.9060.8 Hospital and Medical Insurance	\$ 1,279.17
A.1990.4 Contingent Account	A.9790.7 State Loans Interest	\$ 0.50
<b>Water Fund</b>		
<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
F.8310.4 Water Administration Contractual	F.8320.4 Source & Pumping Contractual	\$ 195.59
F.8310.4 Water Administration Contractual	F.8340.4 Transmission Distribution Contractual	\$ 52.80
<b>Sewer Fund</b>		

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
A.1990.4 Contingent Account	S.8110.1 Sewer Administration Personal	114.51
	S.8120.1 Sanitary Sewers Personal Service	736.25
	S.8120.4 Sanitary Sewers Contractual	94.16
	S.9030.8 Social Security	83.67
	S.9035.8 Medicare	19.65

### **ABSTRACT**

A motion made by Trustee Phillips approving the May 31, 2016 abstract in the amount of \$20,212.54 and June 8, 2016 abstract in the amount of \$7,322.55; seconded by Trustee Baumeister. All voted "aye".

### **TREASURER'S REPORT**

Trustee Leiser made a motion to approve the May 31 Treasurer's report; seconded by Trustee Phillips. All voted "aye".

### **FIRE DEPARTMENT**

Larry Eisen reported 6 calls, 1 Drill, and 2 details. The monthly fire department incident log and officer's meeting minutes was received.

The new Scott Air Paks arrived and were put into service last week. The old Air Paks were traded in as per the agreement. The fire department's hoses and ladders underwent testing requirements. A 150 ft of hose failed the testing requirements. Larry wanted to thank the Village Board for working with the fire department on the much needed and required Air Paks. The village board thanked him and all other firemen for their service.

Larry invited the board members to attend the annual clam bake scheduled for August 6, 2016.

The fire department is requesting to send a notice out with the water bills in October informing residents of the Santa Clause Club. The firemen with the help of the elves deliver presents on Christmas Eve to village children 8yrs of age and younger. This will be an addition to the elves calling village residents. An email blast may also be sent notify residents of the Santa Clause Club. A form was presented to the village board for approval to have the residents fill out and send to the Fire Department.

### **DPW**

The DPW added two dry wells one at the corner of Rothermel and Eichyush Rd and the other one on Martin Court at the cold da sac. Jim, Dale and Dave will discuss a third location. They will also reviewing the drywell at 17 William Street as the third drywell. They are continually working with Rural Water on GPS mapping of the water shut offs. They will pour a new sidewalk at 27 Broad Street due to a water leak and grind down several high spots throughout the village.

DPW Garage-A pre-construction meeting was held to sign the contract with One Way Construction from West Hurley, NY. Several tentative changes were proposed during the meeting. (Squaring off the building, one continuous roof, adding 4 additional ballards, radiant heating of building and having the village DPW prep the site) The proposed change orders on the building were being discussed when Trustee Phillips inquired if this was changing the specs of what the village board approved. Trustee Baumeister felt if the DPW prepped the site for the footings and floor and something went wrong then how would the village hold the contractor liable. Dave noted the requests came from the village not the contractor and it was a better, more useable building. Dave felt there is give and take with the contractor and the changes could be a

cost savings to the village. Trustee Phillips noted he wants to stay within the money the village is receiving in insurance money. He does not feel there is a cost savings to the village on the proposed changes. Trustee Phillips feels a special meeting needs to be called in order to address the building. Mayor Dunham will call the Village Attorney and engineer to discuss the proposed changes. Trustee Phillips will check with the insurance company.

Waterline at Kinderhook Creek- The pre-construction meeting was cancelled and will need to be rescheduled.

### **CODE ENFORCEMENT OFFICER**

The CEO/ZEO's monthly report was received with \$510.00 of permit fees received. Glenn reported all his building data has been extracted from his software he will now work with the software provided by the Town of Kinderhook. He noted this will be very helpful for the assessor as he can now access all the data from the village at any given time.

Waiver of fees for non - profit- The village attorney suggested the village board review on a case by case basis. Glenn feels the non-profits need to raise money in order to afford a project AND he does not feel they should have to raise money for the permit fees. There are four non-profits in the village. For a property where a non-profit rents there was a discussion if the non for profit or the renter would be applying for the permit. If it is as a rentable space receiving income should be considered. Mayor Dunham will discuss with the village attorney.

### **TREE FUND-Tree Planting**

The DPW are scheduled to plant several 4 to 5 trees and several shrubs more trees this month.

### **REQUEST FOR PROPOSALS FOR TRAFFIC CALMING STUDY**

The committee held their first meeting; two proposals were received from Greenman-Pedersen, Inc. and WSP Parsons Brinckerhoff. The committee will interview both engineering firms at their next meeting.

### **CLIMATE SMART COMMUNITIES**

Mayor Dunham appointed the following residents to the committee: Warren Applegate, Bernadette Powis, William Mancini, Brian Murphy and Kim Gray. Mayor Dunham will be the representative from the village board.

### **INSURANCE**

DPW Costs from fire- Trustee Phillips noted the village received several checks from the insurance carrier to cover expenses due to the fire less the depreciation. Copies of invoices of all equipment purchased and invoices paid to Morris Associates will need to forward to Matt Sherman. Trustee Phillips noted the following checks were received.

Building Loss (received previously) \$75,000.00

Building loss \$227,548.05

Contents \$33,354.94

Robert Meehan personal property \$153.73

David Booth personal property \$1,584.63

Rental of Equipment \$5,000.00

Misc. Equipment \$3,000.00

Equipment (backhoe) \$47,528.33

Extra expense \$9,466.70

Safety Committee-Roger Cuva, from NYMIR Insurance will meet with Mayor Dunham, Trustee Phillips and Gary Van Allen on Monday morning to setup several safety guidelines.

## **SURPLUS PROPERTY-AUCTION**

Deputy Clerk, Carol Van Denburgh is working with Auctions International on selling the surplus equipment. We had to order a new title for the DPW truck values will need to be discussed.

## **ZONING BOARD**

The meeting was cancelled due to lack of business.

## **PLANNING BOARD**

The meeting was cancelled due to lack of business.

## **COMPREHENSIVE PLAN UPDATE**

The committee met and is continually working on the proposed revisions for village board approval.

## **HISTORIC PRESERVATION COMMISSION**

The Commission approved the demolishing of the house at 3 Church Street. The new owners are proposing to build two houses one on each lot.

## **ECONOMIC DEVELOPMENT DIRECTOR**

The monthly EDC report was received.

NYS Main Street Grant-Renee has contracted the business owners in the village square to see if they would be interested in the NYS Main Street Program. The application for the grant is due July 29, 2016. Jim feels Renee has done substantial work and we have a good shot at receiving the grant funds especially since the village completed with the sewer grant with the Office of Community Renewal. Mayor Dunham would like to hire a consultant to assist in applying for the grant funds. He requested the village spend approximately \$2,000 on a consultant. Trustee Phillips made a motion for Mayor Dunham to negotiate with a consultant for \$2,000 to assist in applying for grant funds; seconded by Trustee Baumeister. All voted "aye".

2016 NYS Local Waterfront Program- The village missed this year's program but Renee feels for the future the village should place an effort in having the Kinderhook Creek designated as an inland waterway. There are grant funds for Waterfront Revitalization. The Kinderhook Creek would need to be designated inland waterway to apply for grant funds.

## **VILLAGE HALL**

First Floor bathrooms- The final plans were received from Wallace Architecture. Mayor Dunham spoke with Judge Dellehunt concerning the 180 day spending of the grant funds. Judge Dellehunt requested an extension to expend the grant money to 9/30.

The village board discussed, if possible when the wall is open during construction to move the electrical panel so it will not be in the meeting room.

Roof Repair project-Trustee Puckett needs to reach out to Mid-State and the Insurance adjuster to resolve.

Troopers Entrance- The DPW did a minor repair to keep the door in use but it needs to be completely replaced. Trustee Puckett would like the DPW to scrap and paint the window frames on the village hall matching the paint color on the corbels.

## **SIDEWALK LINK PROJECT-TITLE VI**

Mayor Dunham is still working on the requirements of Title VI. He would like to adopt at the next village board meeting.

## **WASTERWATER COLLECTION PROJECT**

Mayor Dunham wrote a letter to the Village of Valatie informing them the village would like to go with the cartridge meter at the pump station. He noted according to the contract Valatie's engineer will need to agree. He is also checking the grade to determine if it meets the criteria required to use the cartridge meter.

Increase of Maintenance Fee to Sewer users-Due to the annual maintenance cost of the Emmons pump of \$768.00 annually the village will need to increase the sewer maintenance cost. Mayor Dunham made a motion to increase the maintenance fee to the 35 property owners from \$20. to \$40.00 a year to cover expenses; Trustee Leiser. All voted "aye".

## **FRIENDS OF LINDENWALD-RENACTEMNT OF MARTIN VAN BUREN'S RETURN TO KINDERHOOK**

On behalf of the Friends of Lindenwald Peter Bujanow is requesting to use the village square; for the reenactment of Martin Van Buren's return to Kinderhook on August 13, 2016 after the farmer's market. They will have horses and carriages in the village square and would like to fire two canons. Mayor Dunham requested he submit an application and insurance certificate. Mr. Bujanow thanked the village board for their time.

## **APPLICATION FEE FOR NON-RESIDENTIAL USE OF PAVILION**

Trustee Baumeister made a motion to charge a fee of \$50.00 for the use of the pavilion to non-residential persons; seconded by Trustee Leiser. All voted "aye".

## **APPLICATIONS**

Trustee Phillips approved the following applications; seconded by Trustee Puckett. All voted "aye".

- a. Brian Mc Comb is requesting the playground pavilion on July 16th from 12-6pm
- b. Sandra Flavin is requesting to add the use of the village hall 2nd fl on Fridays at 10 am
- c. Upstate NY Chapter of the NYMS is requesting the pavilion on Sept 17th; 9:30am 4:30pm
- d. Bonnie Dunham is requesting playground pavilion on August 6, 2016 ; 9am-5 pm

## **RECREATION COMMISSION**

Mayor Dunham requested the Recreation Commission conduct a safety check of the playground. The monthly meeting is scheduled for the following month. Nicole will discuss with the commission.

## **KBPA**

Food Truck night is scheduled for June 23, 2016 at 5:00 pm in the village square.

## **TAXPAYER TIME**

Jim Di Gioia inquired if the HPC have any interest in 3 Church Street as an Academy. Trustee Puckett noted HPC does not feel it was an Academy and they gave the approval for the demolish in

Trustee Baumeister made a motion to adjourn at 8:38 pm; seconded by Trustee Leiser. All voted "aye".

Respectfully submitted,

Nicole H. Heeder  
Village Clerk