Minutes

Regular monthly meeting of the Village Board of Trustees Wednesday, June 10, 2015

Present: Mayor Carol Weaver Trustee: Richard Phillips
Dale Leiser

Absent: Trustee Brian Murphy
Trustee Robert Puckett

Also attending: David Booth; René Shur; Jim Dunham; Larry Eisen; Nick Eisen and Emilia Teasdale, Columbia Paper.

MINUTES

Trustee Phillips made a motion to approve the minutes of May 11, 2015 special meeting Roof Repair project and minutes of the May 13, 2015 Regular Monthly meeting; seconded by Mayor Carol Weaver. All voted "aye".

BUDGET AMENDMENTS

Mayor Weaver made a motion to approve the following budget amendments; seconded by Trustee Phillips. All voted "aye".

Consend Frond			
General Fund	TO	AMOUNT	
FROM	<u>TO</u>	AMOUNT	
A.1010.4 Board of Trustee			
Contractual	A.1325.4 Village Clerk Contractual	\$ 407.18	
A.1620.4 Buildings Contractual	A.1420.4 Law	\$ 1,923.75	
A.1910.4 Unallocated Insurance	A.1680.4 Central Data Processing	\$ 29.97	
A.3410.4 Fire Department			
Contractual	A.3410.2 Fire Depart mane Equipment	\$ 517.34	
A.3410.4 Fire Department			
Contractual	A.3410.42 Firemen Physicals	\$ 225.00	
A.1620.1 Buildings Personal			
Service	A.3620.1Safety Inspection Personal Services	\$ 0.04	
	A.3620.4Safety Inspection Contractual		
A.1620.4 Buildings Contractual	Services	\$ 195.24	
A.1620.1 Buildings Personal	A.5110.1 Street Maintenance Personal		
Service	Service	\$ 1,905.88	
	A.5110.4 Street Maintenance Contractual		
A.8540.4 Drainage Contractual	Service	\$ 4,043.83	
A.1620.4 Buildings Contractual	A.5132.4 Central Garage Contractual	\$ 41.62	
A.7140.41 Recreation Recc	A.7140.4 Recreation Contractual	\$ 773.03	
A.1620.1 Buildings Personal			
Service	A.8160.1 Refuse and Garbage Personal	\$ 88.00	
A.8540.1 Drainage Personal		•	
Service	A.8560.1Shade Trees Personal Service	\$ 741.00	
A.9035.8 Medicare	A.9030.8 Social Security	\$ 135.59	
		+ =====	
Water Fund			
FROM	<u>TO</u>	AMOUNT	

F.8310.4 Water Admin			
Contractual	F.8310.1 Water Administration Personal	\$	210.84
F.8310.4 Water Admin			
Contractual	F.8320.4 Source & Pumping Contractual	\$	697.33
F.8310.4 Water Admin			
Contractual	F.8330.1 Purification Personal	\$	320.00
F.8310.4 Water Admin	F.8340.1 Transmission and Distribution		
Contractual	Personal	\$	143.50
F.8310.4 Water Admin	F.8340.4 Transmission and Distribution		
Contractual	Contractual	\$ 1	,838.16
	F.8340.4 Transmission and Distribution		
F.8340.41 Engineering	Contractual	\$ 1	,783.88
F.8340.41 Engineering	F.9030.8 Social Security	\$	41.81
F.8340.41 Engineering	F.9035.8 Medicare	\$	61.74

Trustee Leiser made a motion to approve the May 31 year end abstract in the amount of \$35,766.67 and the June 10, 2015 abstract in the amount of \$1,330.60; seconded by Mayor Weaver. All voted "aye".

TREASURER'S REPORT

Mayor Weaver made a motion to approve the year end treasurer's report; seconded by Trustee Leiser. All voted "aye".

FIRE DEPARTMENT

The monthly fire report and officer meeting minutes were received.

Larry reported five calls one drill and two details. One call was the DPW garage fire that was at a complete loss and another fire was a brush fire caused by the resident. The Forest Ranger and Fire Chief, Larry Eisen accepted a donation of \$300 in lieu of fines issued.

Larry would like to thank the village board for the budget that allowed them to purchase a new saw and AED equipment.

Mayor Weaver wanted to thank the Fire Departments from Kinderhook, Valatie, Niverville, Chatham and Claverack for their assistance in the DPW garage fire including the Valatie Rescue Squad, NYS Police and the Columbia County Sheriff's Office for their assistance.

<u>Fire truck reserve fund</u> -Trustee Phillips made a motion to transfer the budgeted \$20,000 in the village's 2014 /2015 budget to the fire truck reserve fund; seconded by Mayor Weaver. All voted "aye".

DPW

Water line at Kinderhook Creek- the village was notified that approximately 15 feet of the water line on the east side of the embankment going across the Kinderhook Creek is exposed. Mayor Weaver noted if the village was to lose that water line, the village would be without water. Due to the emergency nature of the water line, Mayor Weaver called Ray Jurkowski, Engineer, from Morris Associates to inspect the water line.

Trustee Leiser stated the water line became exposed due to years of scouring under the pipe. At this time the water level is very low exposing the water line. Morris Associates is recommending to rip rap the water line; lay item 4 around the pipe and place boulders on top to secure the pipe. This will give the village 15 to 20 years of protection. The best solution is to bore under the Creek starting on the Bean property but due to cost, they are recommending the stabilizing and protecting the pipe at this time. The village can establish a reserve fund to complete the boring in the future.

Morris Associates submitted the proposed actions to DEC and was given approval. They are waiting on comments to proceed. Quotes for the work to be performed will be undertaken at that time.

<u>Dry well</u>-a new dry well was installed at Van Buren Dr. Skid boxing along William Street and Sunset Ave was completed.

Dave reported that due to the good will of our neighboring municipalities, the village DPW has been able to keep up with the day-to-day tasks. He would like to thank Kinderhook Reformed Church for donating a zero turn mower, Columbia County for donating a truck for village use as well as a dumpster and a locked container. He is currently dealing with inventory and has an extensive equipment list to go through. He believes all the water meters that were in the office were not harmed by the fire but he will inspect them when installed. Mayor Weaver requested Dave to inspect the meters after a short period of time to make sure they are working properly.

<u>Paving of Berkshire Drive</u>-Dave will forward the village board the quotes for the paving of Berkshire Drive. He feels the village needs to make a decision so we can be placed on their summer work schedule.

Mayor Weaver would like Dave to take advantage of the offers from the neighboring municipalities until we are able to purchase our own equipment.

<u>Increase DPW credit card limit-Mayor Weaver made a motion to increase the limit to \$3,000 on to DPW credit card; seconded by Trustee Phillips. All voted "aye".</u>

Mayor Weaver thanked Dave as she knows how hectic it has been since the fire.

CODE ENFORCEMENT OFFICER

The CEO/ZEO's monthly report was received with 11 permits issued and \$1,340.75 of fees collected.

<u>Violations</u>-3 Church St. was to be sold on Hudson court steps with a minimum bid of \$172,000. No bids were received Chase Bank still owns the property. Glenn will have to be very assertive with the bank to correct the violations.

<u>Software</u>-Glenn will encourage the County to take the lead agency on the software. He feels that the village does not need the software and it would be more beneficial for the County to secure the grant money for the software. Mayor Weaver feels the County should pay for the software and the annual fees. The village should not bear the burden to pay the yearly fees. Glenn met with the software representative to encourage him to discuss with the County that they should be the lead agency. Glenn feels there is better software to be used.

ZONING BOARD

No meeting was held and a vacancy still exists on the board.

PLANNING BOARD

Minutes of the April 2, 2015 and May 7, 2015 meetings were received.

A Public Hearing was set for June 19, 2015 to open a Tapas Restaurant on Hudson Street.

The board held an election of officers and David Flaherty was appointed chair.

Comprehensive Plan Update-Minutes of the April 2, 2015 and May 7, 2015 meetings were received.

HISTORIC PRESERVATION COMMISSION

Minutes of the April 16, 2015 meeting was received.

ECONOMIC DEVELOPMENT DIRECTOR

<u>Lighting village parking lot-</u>Renee is requesting funds for lighting of the village parking lot. The Board said that with the 2 emergencies - fire and water line - along with the roof project, there was no funds to do the lighting at this time. The village board would like to consider adding another light to the pole along Hudson street directed at the parking lot. Renee stated that there was \$2100.00 earmarked for this from the house tour that was done in conjunction with the Spring Home Day held in April. Renee requested time to raise funds for new lighting and inquired if the board had objections. The board does not have any objections.

<u>Music village square</u>-Mayor Weaver made a motion to approve musicians to play in the village square from 5-7 pm on Tuesday evenings; seconded by Trustee Leiser. All voted "aye".

VILLAGE HALL

Roof Repair Project-A representative from Mid-State Industries came to the village hall to conduct an inspection. Glenn had to send him away stating the village does not have a signed contract with the company. Carl, the owner of Mid-State industries, will sign the contract and mail it to the village for the Mayor's signature. A new date was scheduled for Friday, June 12, 2015. Glenn will request a building permit be submitted by Mid-State Industries.

WASTEWATER COLLECTION PROJECT

A list of items compiled by Mayor Weaver and Jim Dunham will be sent to Clark Engineering to forward to Casale Construction that will need to be addressed per their contract. (The High box at the Firehouse, paving of the parking lot next to the post office, and planting of grass seed in several locations) The village is holding \$7,000 for the high box at the firehouse. Jim would like to leave the high box and use the \$7,000 towards the repaving of the parking lot. Vegetation can be planted around the box for esthetics purposes.

The village insurance agent has requested a list of all pumps or equipment installed for the sewer project to include in the village's insurance policy.

SIDEWALK LINK PROJECT

Jim has received the paperwork to close out the project. Mayor Weaver offered to help him.

APPLICATIONS

Mayor Weaver made a motion to approve the following applications pending any insurance certificated required; seconded by Trustee Phillips all voted "aye".

- a. KBPA is requesting to shut down Hudson Street from 11:30 to 12:30 for the July 4 Parade.
- B. Citizens Climate Lobby would like to sit at the intersection of Broad Street and Hudson Street on June 6 and August 8 from 8:30 AM to 12: pm.30
- C. the Niverville Cub Scout pack is requesting the pavilion on June 7 from 4-6 PM
- D. St. Paul's church is requesting as sign in the village square from June 11 to June 20 to advertise their Strawberry Festival.

Mayor Weaver noted that the Citizen climate did not have the application in time for their request of June 6th. They will only approve the August 8th application.

PEDDLER'S PERMIT

Aisha Bourke is requesting a peddler's permit to sell educational resources. Mayor Weaver will table the permit until the proper insurance is received and a letter from her employer

REPEAL LL #4 of 2015

Mayor Weaver made a motion to repeal the Local Law #4 of 2015 to override the tax levy limit for the fiscal year 2015-2016; seconded by Trustee Phillips all voted "aye".

LOCAL GOVERNMENT EFFICIENCY PLAN

Mayor Weaver made a motion to authorize the village of Kinderhook to participate in the local government efficiency plan; seconded by Trustee Phillips. All voted "aye".

WHEREAS the State of New York has required each local government unit to file a Government Efficiency Plan with the New York State Division of Budget (DOB) and

WHEREAS the county is looking to be the lead governmental unit for filing the Plan, now, therefore be it

RESOLVED that the Village of Kinderhook hereby agrees to work with the County and submit ideas for the plan which will save at least 1% of the 2014 combined tax levy amount of all participants, and be it further

RESOLVED that the Village of Kinderhook agrees to make its best effort to implement the Plan beginning in 2017 to 2019, and be it further

RESOLVED that the Village Board authorize their Chief Financial Officer to certify the Government Efficiency Plan.

DISABILITY EXEMPTION

Mayor Weaver made a motion to continue the Disability Exemption in the village's 2015- 2016 tax roll; seconded by Trustee Phillips. All voted "aye".

RECREATION COMMISSION

The commission conducted the interviews and hired the staff for the summer program. A movie night is scheduled for Friday, August 14 with a rain date of Saturday, August 15th.

KBPA

Food truck village night is scheduled for Thursday, June 25, 2015. Additional picnic tables will be on the lawn at Kinderhook Bank. Mayor Weaver sent letters to all vendors requesting the proper insurance for each vendor.

Mayor Weaver made a motion to adjourn at 8:40 PM; seconded by Trustee Leiser. All voted "aye".

Respectfully submitted,

Nicole H. Heater Village Clerk