

Minutes

Monday, April 6, 2015

Roof Repair Project-Bid Award and Organizational Meeting

Present: Mayor Carol Weaver, Venice, FL via: skype      Trustees: Richard Phillips  
Dale Leiser  
Robert Puckett  
Brian Murphy

**ROOF REPAIR PROJECT- BID AWARD**

Mayor Weaver opened the meeting at 6:02 pm.

Trustee Puckett has discussed the “Rubbering off” with National Grid and the DOT permit issues.

Mayor Weaver is all for doing the roof and corbels but she feels it is a lot of money. Nine bids were requested and three bidders bid. She feels the bid was not written clearly.

Trustee Murphy states the project is not just a roof but a building restoration. The board did their diligence by going out to bid a second time.

Trustee Phillips noted by going out to bid a second time they were able to change building material to save money.

Trustee Puckett noted the project is more than a roof it includes brick work, wage rates, replacing of wood etc. With regards to the issue of only receiving 3 bids Bob felt that with the village bidding a second time contractors can see the bid price and know if they are able to compete.

Trustee Puckett made a motion to award the Roof Repair Project to Carey Construction low bidder with a base bid of \$291,500.00 including Option 1 \$105,000.00; seconded by Trustee Phillips. All voted:

Mayor Weaver “nay”

Trustee Phillips “aye”

Trustee Leiser “aye”

Trustee Puckett “aye”

Trustee Murphy “aye”

A discussion on the contractor using a lift or scaffolding was discussed. The lift would be better as no DOT permit is needed. The scaffolding would need a permit and is much more expensive. The sidewalk may not be able to be used during the construction if scaffolding is used. Trustee Leiser thought the village would have a savings if the contractor used a lift. Trustee Puckett noted a bid price is the bid price whether a lift or scaffolding. It is up the contractor on what he wants to use at this time.

Mayor Weaver would like the measurement markers read for the stress fractures in the village hall 2<sup>nd</sup> floor. The blanks on the contractor’s contract should be completed for the village attorney’s final review.

## ORGANIZATIONAL MEETING

Mayor Weaver presented the following appointments:

Deputy Mayor	Dale Leiser
Clerk Treasurer	Nicole H. Heeder
Deputy Clerk	Carol van Denburgh
Records Officer	Jackie Bujanow
Budget Officer	Nicole H. Heeder
Village Attorney	Robert F. Fitzsimmons
Acting Justice	-----
Justice Court Clerk	Tina M. Puckett
Deputy Justice Court Clerk	Nicole H. Heeder
ZBA Member to (3/31/20)	Kimberly Gray
Chairman of the ZBA	David Sullivan
Planning Board Member (to 3/31/20)	Mathew Cabral
Recreation Commission Member (to 3/31/21)	Angie Hickman
Historic Preservation Member (to 3/31/19)	Ruth Piwonka
Code Enforcement Officer	Glenn Smith
Zoning Enforcement Officer	Glenn Smith
ZBA/PB and HPC Attorney	Robert F. Fitzsimmons
Village Historian	Ruth Piwonka
Fire Department Engineer	Peter Hunter
Street & Sidewalk Project Manager	James C. Dunham
Official Newspaper	The Register Star
Regular Monthly Meetings	Second Wednesday of each month
Mileage Allowance	51 cents per mile
Member of Board of Directors Kinderhook Ambulance Protection District #1	Richard A. Phillips

Committee Appointments:

Mayor Weaver

Personnel  
Street Maintenance/Cleaning  
Village Parking Lot  
Drainage  
Representative on Joint Trail Committee  
Representative on Town or Kinderhook  
Economic Development Committee  
Liaison to ZBA  
Liaison to Economic Development  
Committee - Village of Kinderhook  
Liaison to KBPA

Trustee Leiser

Water Commissioner  
Commission of DPW  
Snow Removal  
DPW Garage  
Vehicle, Machinery and Equipment  
Leaf Pickup  
Sidewalks

Trustee Murphy

Office Technology Coordinator  
Bulletin  
Liaison to Recreation Commission  
Liaison to Village Economic Development Committee  
Landscape, Beautification and Decoration  
Shade Trees  
Sexual Harassment Committee  
Village Welcome Brochure  
Celebrations  
Playgrounds

Trustee Phillips

Fire Commissioner  
Liaison to Town Board  
Liaison to Planning Board  
Sexual Harassment Committee  
Village Hall  
Insurance  
Chairman of Safety Committee  
Liaison to Greenway Council & Hudson  
River Heritage  
Representative on Joint Emergency  
Planning Committee  
Grants  
Village Welcome Brochure

Trustee Puckett

Village Hall & Bandstand  
Refuse Collection

Safety Committee  
Lighting Committee  
Street Lights  
Liaison to Historic Preservation Committee  
Ground Water Committee  
Cable TV

Trustee Phillips made a motion to approve the Committee Appointments presented by Mayor Weaver; Trustee Leiser seconded the motion. All voted "aye".

Mayor Weaver made the following Resolution:

**RESOLUTION FOR ADVANCE APPROVAL OF CLAIMS BE IT RESOLVED** that the Treasurer is authorized to pay in advance of audit of claims for public utility services, postage and freight and express charges and credit card purchases. All such claims shall be presented at the next regular meeting for audit, and the claimant and the officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees.

The Resolution was seconded by Trustee Phillips. All voted "aye".

#### **Village Tax Roll**

The village received an email from Suzette Booy, Director of Columbia County Real Property Tax Service on April 6, 2015. The email stated her office discovered that several parcels on our Village Assessment Roll were not receiving exemptions as they should be. The village's final village taxable value has changed to \$145,640,887.00. This will be the number used to calculate the 2015 tax rate.

Trustee Phillips made a motion to adjourn at 6:35pm. The motion was seconded by Trustee Murphy. All voted "aye".

Respectfully submitted,

Nicole H. Heeder  
Village Clerk